Unclog Your Business Processes

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For Generations…

- Transactions and paper have gone hand in hand

- Many processes initiated by a single piece of paper

- Documented paper trail

- On the surface these processes seem to run smoothly

- The reality is paper-based processes are:

    1) Costly
    2) Drain resources
    3) Elongate cycle times

Consider…

- Sprawling throughout offices

- Numerous locations

- Multiple formats

- No mechanism to manage

- Shipping costs

- Lost or misplaced

- Time consuming

- Expensive errors

- Impaired visibility

- No integration with LOB

- Mobilized workforce

Paper
is clogging
business
processes!

The Solution

■Reduce complexity by automating

■Capture

■Resulting in:

1) Reduced costs and increased productivity,

2) Reduced errors and expenses, and

3) Enhanced customer engagement

Major Paradigm Shifts

- Centralized to decentralized

- Scan to archive to scan to process

- Pairing capture with workflow

- Integration with LOB

Capture's Evolution

- Centralized operations

  - Digitize and recognize

- Capture at point of origin

- Lower cost, more intelligent scanners

- Internet

- Distributed capture

Capture's Evolution

■Back end capture (archive)

■Front end capture (process)

■Advances in recognition technology

■Paired with workflow

■Static document initiates transaction process

■Integration with LOB (On premise or hosted)

■Revolutionized transactional processes

Transaction Capture Applications

- Accounts payable

- Order processing

- Accounts receivable

- On boarding

- Travel and entertainment

- Lending documents

- Claim processing

- Contact management

- Student enrollment

- Patient registration

- Human resource actions

Benefits

- Faster access to actionable data

- Drive operational efficiencies

- Eliminate lost or misplaced information

- Reduced errors

- Reduce cycle time

- Reduce labor

- Process visibility

- Reduce or eliminate courier

- Audit trail from point of origin

- Business intelligence

Paper-Free Processes

Would you say that the amount of paper <u>flowing through</u> your business processes is increasing or decreasing?
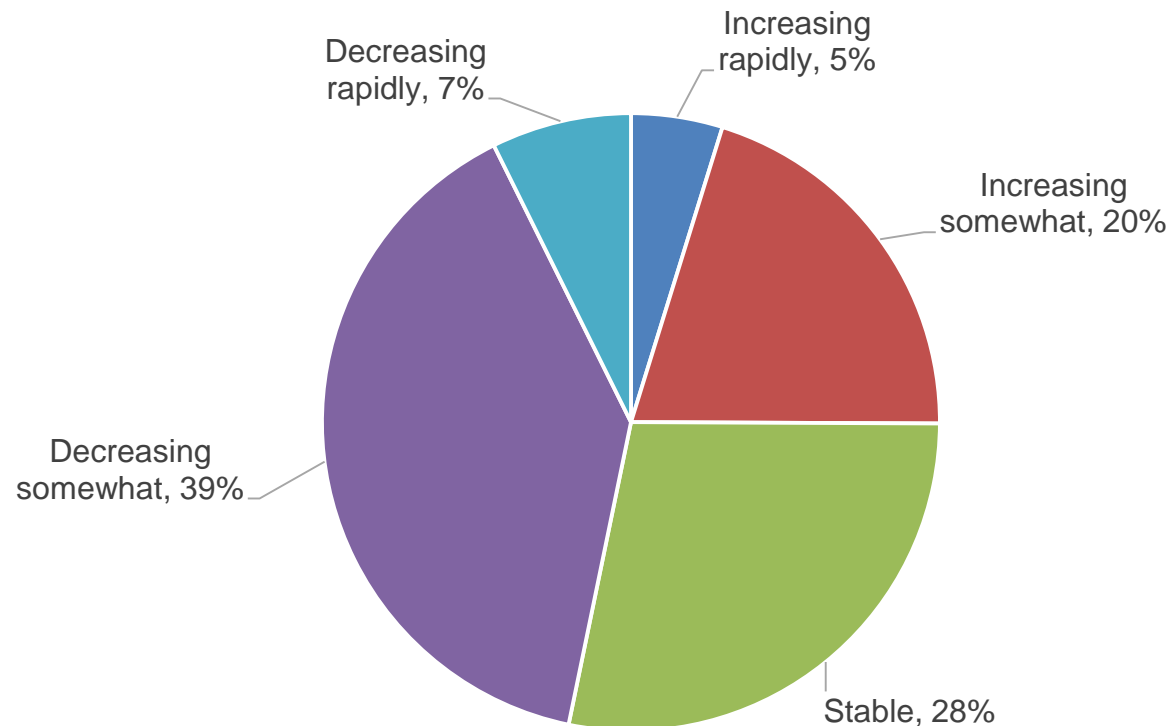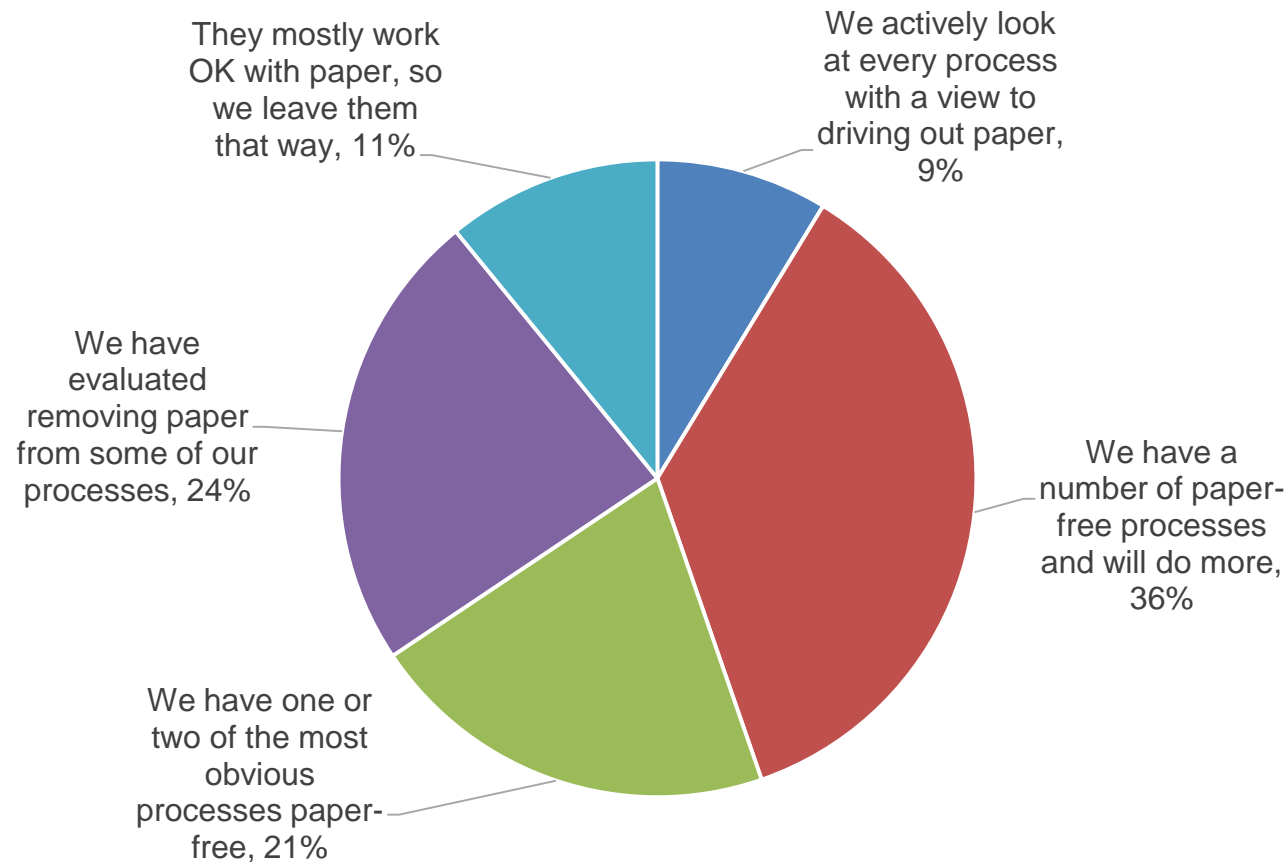

Source: Paper Wars 2014 – An Update From the Battlefield

Paper-Free Processes

How would you describe your progress towards eliminating paper from your business processes?

They mostly work OK with paper, so we leave them that way, 11%

We actively look at every process with a view to driving out paper, 9%

We have evaluated removing paper from some of our processes, 24%

We have a number of paper-free processes and will do more, 36%

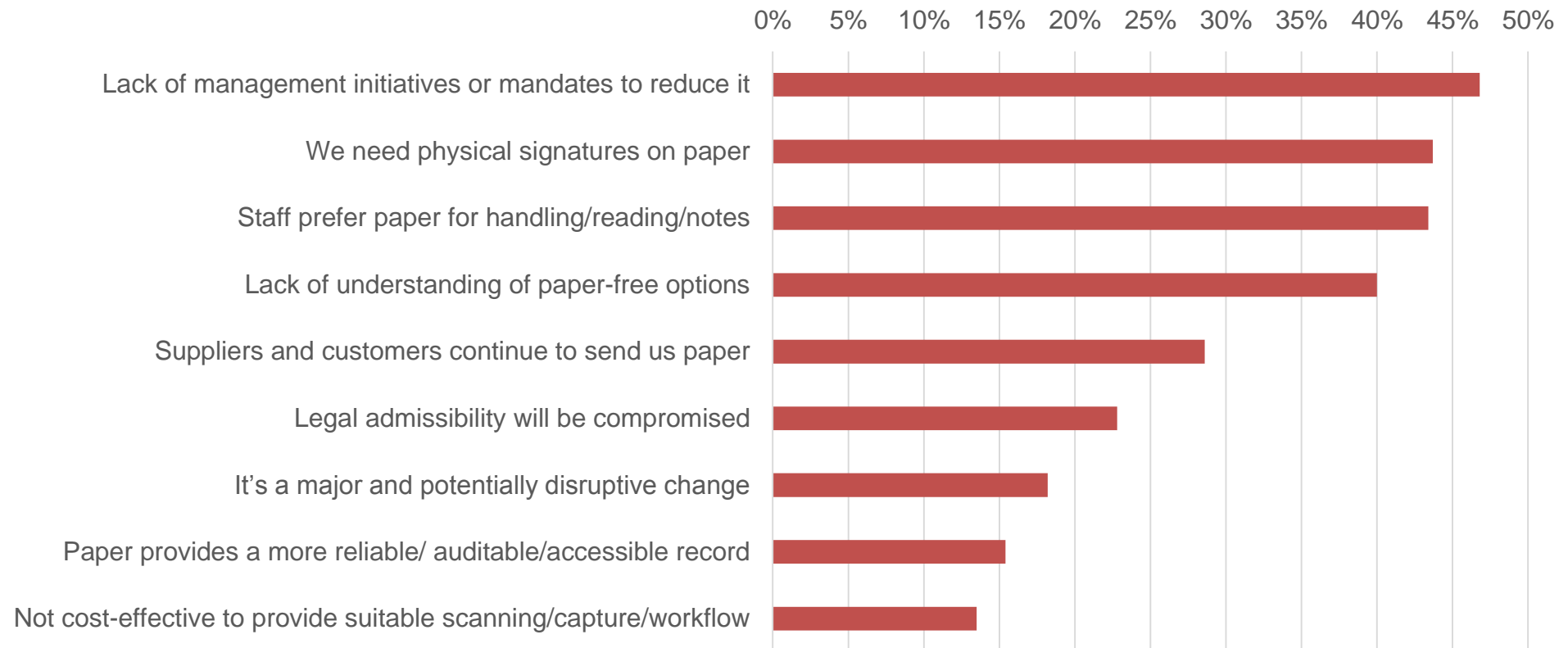We have one or two of the most obvious processes paper-free, 21%

Source: Paper Wars 2014 – An Update From the Battlefield

Why So Much Paper?

Why do you think there is still paper in so many of your business processes? (Maximum of three choices)
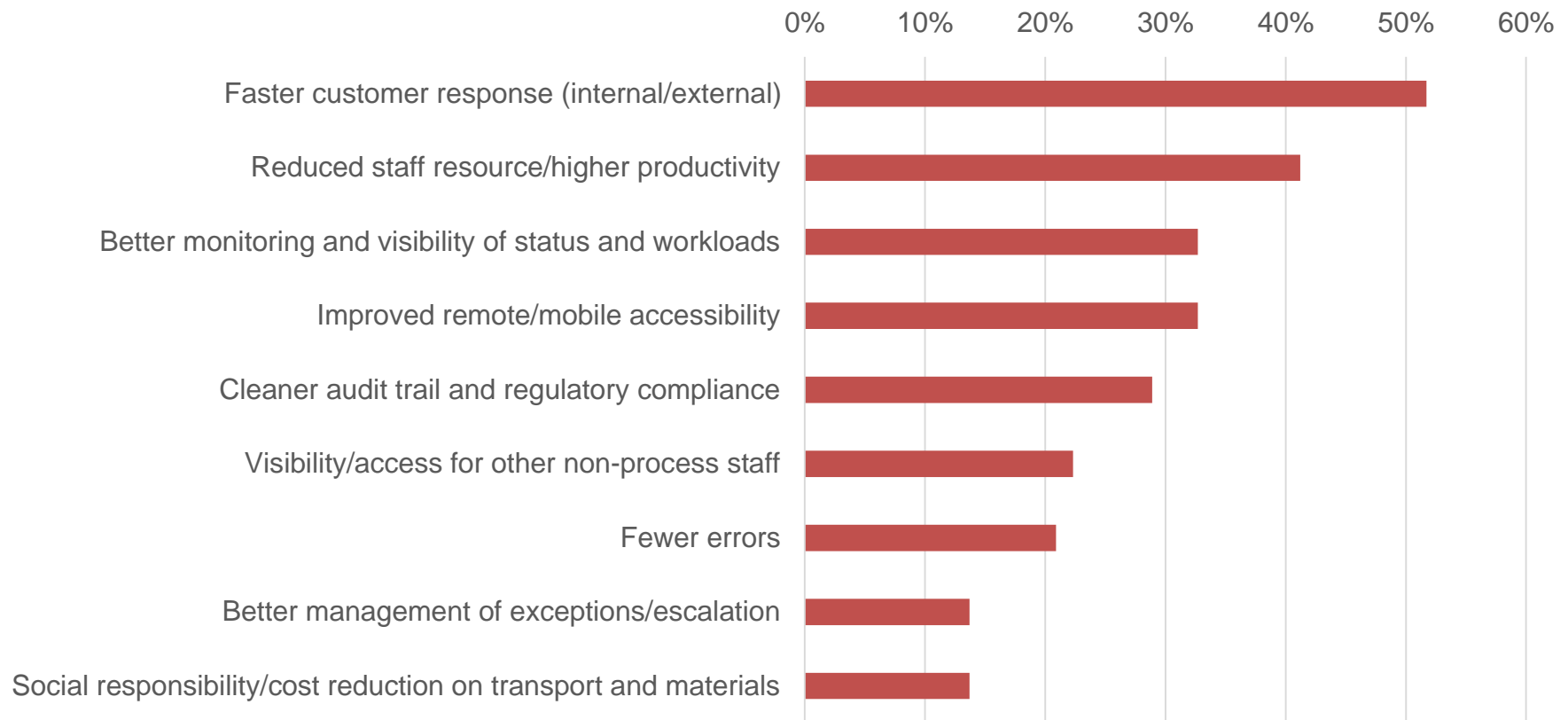

Source: Paper Wars 2014 – An Update From the Battlefield

Paper-Free Processes: Benefits

What have been the biggest benefits from your paper-free processes? (Maximum of three choices)

Source: Paper Wars 2014 – An Update From the Battlefield

Approaches

- Software as a Service

- Document Automation

- End to End Process Automation

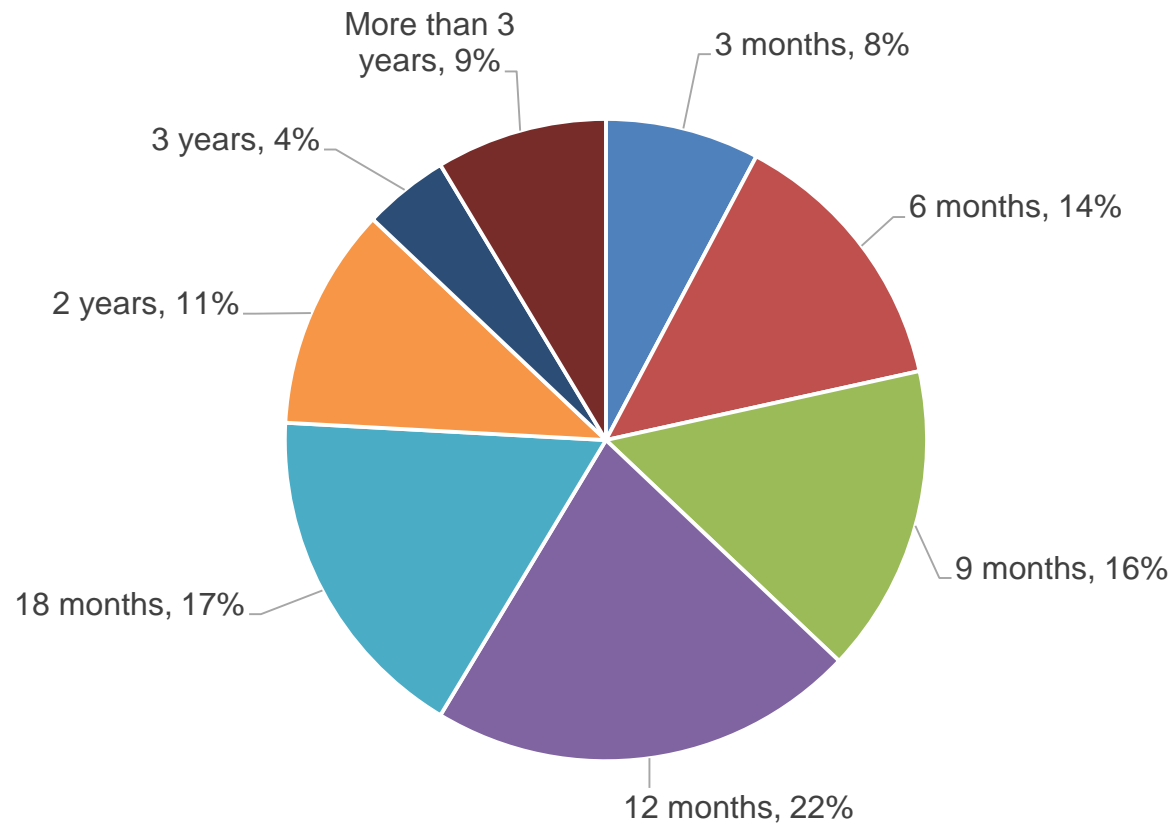- Adaptive Business Process Management

Swift Passport Services

Paper-Free Processes: ROI

Overall, what would you say has generally been the payback period for these paper-free process projects?

Pie chart:
- 3 months, 8%
- 6 months, 14%
- 9 months, 16%
- 12 months, 22%
- 18 months, 17%
- 2 years, 11%
- 3 years, 4%
- More than 3 years, 9%

Source: Paper Wars 2014 – An Update From the Battlefield

Fujitsu Scanner Line-up

FUJITSU

Personal
- iX100 $229
- S1100 $199
- S1300i $295
- iX500 $495
- SV600 $795

Decentralized
- fi-65F $395
- fi-6110 $895
- fi-7160 $1,195
- fi-7260 $1,995

Professional
- N1800 $1,895
- fi-7180 $1,995
- fi-7280 $2,495
- fi-5530C2 $3,995
- fi-6010N $2,995

Production
- fi-6670 $5,995
- fi-6770 $7,995
- fi-6800 $19,995
- fi-5950 $24,995

- ■ Product information & white papers:
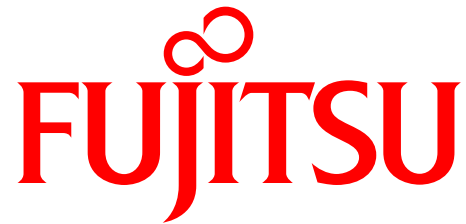 http://www.fcpa.com

- ■ Case Studies:
  http://scanners.fcpa.fujitsu.com/casestudies/

- ■ Inside sales team can be reached at:
  1 (888) 425-8228

thank you!!

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