Fujitsu Group's Information Security

Under the corporate governance system, the Fujitsu Group promotes appropriate information management and information usage according to internal company rules, as part of risk management.

Corporate Governance and Risk Management

Corporate Governance

In order to continuously raise the Fujitsu Group’s corporate value, along with pursuing management efficiency, it is also necessary to control the risks that arise from business activities. Recognizing that strengthening corporate governance is essential to achieving this, the Board of Directors has articulated the “Basic Stance on Internal Control Framework” and these measures are continuously implemented.

Furthermore, by separating management oversight and operational execution functions, we aim to accelerate the decision-making process and clarify management responsibilities. Along with creating constructive tension between oversight and execution functions, we are further enhancing the transparency and effectiveness of management by proactively appointing external directors.

With respect to Group companies, we are pursuing total optimization for the Fujitsu Group by clarifying each Group company’s role and position in the process of generating value for the Group as a whole. Through this approach, we are managing the Group with the aim of continuously enhancing its corporate value.

Risk Management

Through its global activities in the ICT industry, the Fujitsu Group continuously seeks to increase its corporate value, and to contribute to its customers, local communities and all other stakeholders. Properly assessing and dealing with the risks that threaten the achievement of these goals while preventing risk and minimizing the impact when risks materialize, and trying to prevent recurrence is assigned a high priority by management. Accordingly, we have put in place Group-wide risk management and compliance systems that we execute and continuously improve on.

Implementing and continuously improving risk management

The Fujitsu Group established the Risk Management & Compliance Committee as an internal control committee reporting directly to management to promote the global risk management and compliance system. The Risk Management & Compliance Committee appoints Chief Risk Compliance Officers at each division of Fujitsu Limited and each Group company. With this Group-wide system Fujitsu Group companies can mutually coordinate one another’s activities, while promoting risk management and compliance from the standpoints of preventing potential problems and addressing any problems that have emerged.

Corporate Governance Organization Chart

The diagram illustrates the structure of the corporate governance system, showing the roles and responsibilities of various committees and officers, as well as the flow of information and decision-making processes within the Fujitsu Group.

Risk Management Structure

The diagram outlines the risk management structure, highlighting the roles of the Board of Directors, Management Council, Risk Management & Compliance Committee, and respective units within the Group, emphasizing the processes of risk identification, assessment, and mitigation.

Each Group Company

Each Group Company

Appoint Chief Risk Compliance Officers
Promotion of Information Security

Information Security Policy and Related Rules

The Fujitsu Group "seeks to be the customer’s valued and trusted partner and build mutually beneficial relationships with business partners," and to enforce "confidentiality" as an essential part of social responsibility. The Group has established the "Fujitsu Group Information Security Policy" and promotes information security. Based on the "Fujitsu Group Information Security Policy," each company in the Fujitsu Group has put in place related regulations to guide the implementation of information security measures.

Fujitsu Group Information Security Policy

1. Objectives

Fully recognizing that information provides the basis for the Fujitsu Group’s business activities and the risks that accompany the management of information, the Fujitsu Group conducts information security measures to achieve the objectives set forth below. In doing so, we seek to realize the Corporate Values of the FUJITSU Way, namely, “We seek to be the customer’s valued and trusted partner” and “We build mutually beneficial relationships with business partners.” At the same time, we will strive to maintain “confidentiality” as stipulated by the Code of Conduct as an essential part of our social responsibility.

(1) The Fujitsu Group properly handles information delivered by individuals, corporate clients or vendors in the course of its business to protect the rights and interests of these parties.

(2) The Fujitsu Group properly handles trade secrets, technical information and other valuable information in the course of its business to protect the rights and interests of the Group.

(3) The Fujitsu Group properly manages information in the course of its business to provide products and services in a timely and stable manner, with the view to maintaining its roles in society.

2. Activity Principles

The Fujitsu Group applies the following principles when conducting information security activities.

(1) Preservation of confidentiality, integrity and availability shall be the objective of information security, and information security measures shall be planned to meet this objective.

(2) The organizational structure and responsibilities shall be clearly defined to ensure the proper implementation of information security measures.

(3) The risks that accompany the handling of information and investments required for the measures shall be taken into consideration to properly implement the information security measures.

(4) Information security processes shall be organized into Plan, Do, Check and Act phases to maintain and enhance the level of information security.

(5) Executives and employees shall be provided with awareness and educational programs on information security and act with the knowledge of its sensitive nature to ensure the proper implementation of information security measures.

3. The Fujitsu Group’s Measures

To ensure the implementation of information security measures based on the aforementioned objectives and activity principles, the Fujitsu Group shall prepare and implement related rules.

Frame of information security rules

Fujitsu Group Information Security Policy

Japanese Group Companies

- Information Management
  - Information Management Rules
  - Other Company Confidential Information Management Rules
  - Personal Information Management Rules

IT Security

- Information System Security Rules
- Fujitsu PKI* Usage Rules

Overseas Group Companies

- Information Systems Security Policy, etc.
- Preparation of rules and policies for each company

Procedures

* PKI: Public Key Infrastructure. Rules governing authentication of individuals, encryption, etc.
Promoting Information Security Education

We think it is important to not only let employees know the types of rules but also to improve security awareness and skills of each staff member in order to prevent information leaks. We therefore conduct face-to-face information security education during training of new recruits and training for promotions and advancement of employees of Fujitsu and our Japanese Group companies, and conduct annual e-learning for all employees, including executives.

Raising Awareness Regarding Information Security

Starting in fiscal 2008, guided by a common slogan that translates as “Declaration for complete information management! Information management is the lifeline of the Fujitsu Group,” Fujitsu and domestic Group companies have been working to increase information security awareness at the individual employee level by displaying awareness posters at respective business locations, affixing information security awareness stickers to all business PCs used by employees, and implementing other measures.

Also, a tool was introduced to prevent e-mails from being sent outside the company in error, and in parallel with promoting the use of ICT we increased the awareness of information security among all employees.

Information Security Seminars for Business Partners

The risk of information leakage is ever increasing in response to the drastically changing ICT environment in recent years.

Accordingly, the Fujitsu Group has been holding information security seminars for business partners to whom it outsources software development and other services, as well as for Group employees.

Enhancing Personal Data Protection Systems

Fujitsu has established the “Personal Information Protection Policies” and “Personal Information Management Rules.” We are also continually strengthening the system for protecting personal information based on these rules, such as by conducting annual training and audits on the handling of personal information.

In August 2007, Fujitsu acquired Company-wide PrivacyMark certification, and renews this certification every two years. Domestic Group companies also acquire PrivacyMark certification individually as necessary, and promote thorough management of personal data. Overseas Group companies also publish privacy policies that meet their various national legal and social requirements on their main public Internet websites.

Other Support

An “Information Management Handbook” has been issued to increase understanding of internal rules related to information management. This handbook can also be referenced over the intranet, allowing for immediate confirmation of any information management questions. In addition, the intranet is used to bring attention to information leaks by introducing some of the many incidents of information leakage from around the world. Furthermore, a security check day is held once a month, to allow managers to verify the status of security measures in their own divisions.

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