FUJITSU Cloud Service K5 K5 Portal User Guide

Version 2.3 FUJITSU LIMITED

Preface

Purpose of This Document

This guide describes the operating procedures for the services provided by FUJITSU Cloud Service K5.

You are recommended to also refer to the following related manuals.

- IaaS Service Portal User Guide
- IaaS Function Guide
- PaaS Service Portal User Guide

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		Table 2: Input	
		Restrictions	
		4.2 Search User	
		Information	
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		Editing Your Own User	
		Information	
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		Information Management	

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		4.3.2 Change User Passwords	Add explanation
		7.1.1 Check the Final Amount of Usage Fees for Past Months	Add explanation
		7.1.2 Check the Provisional Charge for this Month	Add explanation
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		Information for the use of	
		the K5 Portal	

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Chapter 1 - Introduction

Topics:

- K5 Portal Overview
- Advisory Notes

1.1 K5 Portal Overview

1.1.1 K5 Portal

The K5 Portal is a portal site that provides access to the K5 laaS/PaaS Services. The K5 Portal site allows you to register for subscription to K5 Services and manage user information, for example.

1.1.2 Essential Information for the use of the K5 Portal

The following information is essential for the use of the K5 Portal.

Role

Authority information called "role" is set for each user of K5 Portal and it controls a user's operation in K5 portal. There are two kinds of roles: the role to operate K5 portal and the role to operate "laaS Management" as in Ch.8.

Role to operate K5 portal

In K5 Portal, any of the following four roles is set for each user.

Contractor

Users created during new registration for use of K5 services are assigned "Contractor". A contractor can register other users and update their information.

User

Users other than "Contractor" come under "User". Users are assigned either "Administrator" or "Developer".

Administrator

Similarly to a "Contractor", an "Administrator" can register other users and update their information.

Developer

A "Developer" can only update their own information.

Operation	K5 Portal Roles		
	Contractor	Us	er
		Administrator	Developer
2.1 Obtain Contract Number and	Yes	No	No
User Name			
3.1 Login	Yes	Yes	Yes
3.2 Use laaS	Yes	Yes	Yes
3.3 Use PaaS	Yes	Yes	Yes
4.1 Register User Information	Yes	Yes	No
4.2 Search User Information	Yes	Yes	No
4.3 Refer To, Edit, or Delete User	Yes	Yes	No
Information			
5.1 Refer To and Edit Your Own	Yes	Yes	Yes
User Information			
6.1 Issue Client Certificates	Possible	Possible	Possible
6.2 Change Authentication	Possible	Possible	Possible
Methods			
7.1 Usage Fees	Yes	Yes	Yes

Table 1: Operation Authority by Role(K5 Portal)

The Role for Operating IaaS Management

In IaaS management, multiple roles can be set for a user. Refer to "IaaS Function Guide" for the details of roles.

Input & Password Restrictions

The K5 Portal provides input windows for each service. Each service has restrictions regarding input as listed in Table 2 below.

Item	Number of	Acceptable Characters
Name	Characters	
User	4 - 246	Can contain letters, numbers and symbols as shown
Name	characters	below:
		* Uppercase letter (A-Z)
		* Lowercase letter (a-z)
		* Digit (0-9)
		* Special Characters (.@)
Password	16 - 64	Can contain letters, numbers, and symbols as shown
Current	characters	below:
/New		* Uppercase letter (A-Z)
Password		* Lowercase letter (a-z)
		* Digit (0-9)
		* Special Characters (!#\$%&()*+=?@[]_{}~)
		* White space
Name	Up to 64	Can contain letters, numbers, and symbols as shown
(Last)	characters	below:
		* Uppercase letter (A-Z)
		* Lowercase letter (a-z)
		* Digit (0-9)
		* All special characters
		* White space
Name	Up to 64	Can contain letters, numbers, and symbols as shown
(First)	characters	below:
		* Uppercase letter (A-Z)
		* Lowercase letter (a-z)
		* Digit (0-9)
		* All special characters
		* White space

Table 2: Input Restrictions

Item Name	Number of	Acceptable Characters
	Characters	
Company	Up to 64	Can contain letters, numbers, and symbols as
Name	characters	shown below:
		* Uppercase letter (A-Z)
		* Lowercase letter (a-z)
		* Digit (0-9)
		* All special characters
		* White space
Email	5 - 64	Can contain letters, numbers, and symbols as
Address	characters	shown below:
		* Uppercase letter (A-Z)
		* Lowercase letter (a-z)
		* Digit (0-9)
		* Special Characters (!#\$%&'*+/=?@^_`{ }~)
Phone	Up to 30	* Digit (0-9)
Number	characters	* Special Characters (+-)
User	Up to 255	Can contain letters, numbers, and symbols as
Description	characters	shown below:
		* Uppercase letter (A-Z)
		* Lowercase letter (a-z)
		* Digit (0-9)
		* All special characters
		* White space
Passphrase	8 - 20	Half-width alphanumeric characters
	characters	
Project	For details, I	refer to "laaS Function Guide".
Name		
Description	Up to 255	Uppercase and Lowercase Letter
	characters	
Group	For details, I	refer to "IaaS Function Guide".
Name		
Description	Up to 255	Uppercase and Lowercase Letter
	characters	

Table 3: Password Requirements

Item Name	Requirements
Minimum password	1 day (24 hours)
age	
Maximum password	90 days
age	
Account lockout	Threshold : 5 continuous failed login attempts
	Account lockout unlocked after : 30 minutes
Password history	A password which contains the same string as
	previous 4 passwords cannot be used.
Complexity	Must not include user name
	Must contain at least one letter
	Must contain at least one number

Language Settings

The K5 Portal allows you to change the display language. To change the language, select the desired language from the pull-down menu (1) at the upper right of the screen.

A New Cloud Service Integrating Fujitsu's Know-how and Open Source Technologies		
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Notices	Services	
lotices Apr. 24, 2017 (Notice of manual revision)	Services	
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Apr. 12, 2017 [Battle of manual revision] The following manuali have been revised; Release datic Apr. 20, 2017 Fedaral (Commany) Spain Region Specific Manual - stude APR Reviews - Network (Fedaral) Germany (Spain) -42,1	Services	PaaS Portal
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1.2 Advisory Notes

1.2.1 System Requirements

This section explains the requirements for the K5 Portal.

The K5 Portal works on the following operating systems and browsers.

- OS: Windows 7/8/8.1
- Browser: Microsoft Internet Explorer 11

1.2.2 Precautions

Do not use the "Next" button or the "Back" button of your browser. An unexpected result may occur.

Chapter 2 - Registration for Subscription

Topics: Obtain Contract Number and User Name

2.1 Obtain Contract Number and User Name

2.1.1 Registration for Subscription

To use K5, you must obtain your contract number and user name.

Outline

To register for subscription to K5 Services, follow the steps below:

Procedure

- 1. Access the [K5 Portal] screen from the URL: https://s-portal.cloud.global.fujitsu.com/
- 2. On the [K5 Portal] screen, click the [Apply for k5] button (1).

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Finland / Germany / Spain Region Specific Manual - IaaS API Reference – Network (Finland / Germany / Spain) -v2.1 Please refer to following URL	Link	
https://k5-doc.jp-east-1.paas.cloud.global.fujitsu.com/doc/en/iaas/document/list/doclist_iaas.html	Dalarus Client Catificate	

3. On the [Send Application Email] screen, enter the required information. Check your entered information. Read the terms of use at the URL shown and select the [Agree] radio button. Then click the [Issue] button (2). To return to the [K5 Portal] screen, click the [Cancel] button (3).

Please enter your email address for your application to use FUJITSU Cloud Service K5.				
* Indicates a Required Item				
Language *	English			
Email Address *	(Max. 64 Characters) e.g. x0000x@xx.xx			
Primary Contracting (Billing) Country *	United Kingdom			
You need to agree to the terms of use at the URL below in order to use FUJITSU Cloud Service KS (KS service). Please check the terms of use.				
http://www.fujitsu.com/global/solutions/cloud/k5/terms/				
 Agree 	\cap \cap			
O Disagree	(2) (3)			
	Apply Cancel			

Table 4: Input items for subscription registration

Item Name	Explanation
Language	Select the language for the registration guidance
	email.
Email Address	Enter the destination email address for the
	registration guidance email.
Primary Contracting	Select primary contracting (billing) country of
(Billing) Country	FUJITSU Cloud Service K5.
	* Service usage fee and currency is fixed for each
	primary contracting (billing) country.
	* Please select "Japan" if you make this contract in
	Japan.

4. Check the "Complete application" message that appears and then click the [Close] button (4).

UJITSU Cloud Service K5			English ¥	FUJITSU
Complete Application				
Send Application Email	Complete Application	Enter Registrant Information Confirm Registrant Information Complete Registration		
		Your application has been accepted. Registration email will be sent to your email address. Please access the URL in the email and complete your registration.		

5. The registration guidance email will be sent to the registered email address.

2.1.2 Formal Registration as a New User

Access the URL shown in the guidance email for formal registration to complete the registration process.

Outline

To complete the registration for subscription and the issuance of a new user, follow the steps below.

Procedure

- 1. Access the URL shown in the guidance email received in "2.1.1 Registration for Subscription".
- 2. Enter the registrant information, and then click the [Next] button (1).

* Indicates a Required Item

Contract Infor	mation
----------------	--------

Primary Contracting (Billing) Country	United Kingdom	
IaaS Default Region *	uk-1	~
Currency	GBP	

Login Information

User Name *	manual01	
	(Alphanumeric Characters/Min. 4, Max. 246)	
Password *	•••••	
	(Alphanumeric Characters/Min. 16, Max. 64)	
Confirm Password *	•••••	
	(Alphanumeric Characters/Min. 16, Max. 64)	2

Email Notification

Language *

English

Info of Representative of the Applicants

Name *	(First) John (Last) Smith e.g. John e.g. Smith
Company Name *	Fujitsu Co. e.g. Fujitsu Co.
Email Address *	a@b.com (Max. 64 Characters) e.g. xxxxx@xx.xx
Phone Number *	+81-3-1234-5678 (Number and +,- Symbol / Max. 30). e.g. +81-3-1234-5678
User Description	XXXXXXXXXXXXX
	(Max. 255 Characters)



~

Table 5: Input items for user registration

Item Name	Explanation
laaS Default	Select the default region when using laaS.
Region	*jp-east-1(East Japan region 1) cannot be selected as a
	default region. If you want to use jp-east-1, follow '8.4
	Use Region Management' to start using a region.
User Name	Enter the new user name, considering the input
	restrictions.
Password	Enter the new user's password, considering the input
	restrictions.
Language	Select the language of the email messages sent from the
	K5 Portal.
Name (Last, First)	Enter the new user's name (last and first names),
	considering the input restrictions.
Company Name	Enter the name of the company the new user belongs to,
	considering the input restrictions.
Email Address	Enter the new user's email address, considering the
	input restrictions.
Phone Number	Enter the new user's telephone number, considering the
	input restrictions.
User Description	Enter the new user's description, considering the input
	restrictions.

3. Check your entered information and click the [Register] button (2). To make corrections, click the [Back] button (3).

Contract Information	
Primary Contracting (Billing) Co untry	Japan
IaaS Default Region	jp-west-1
Currency	YEN
Login Information	
User Name	manual01
Password	•••••
Confirm Password	
Email Notification	-
Language	English
Customer Information	
Name	John Smith
Company Name	Fujitsu Co.
Email Address	a@b.com
Phone Number	+81-3-1234-5678
User Description	X0000000000000000000000000000000000000
	3 2
	Back Devictor

4. The "Registration complete" email will be sent to the registered email address. To log in right now, click the [K5 Portal] button (4). Alternatively, you can close the window by clicking the [Close] button (5). (*1 Important)

Thank you for your registr Your registration has been	tion of FUJITSU Cloud Service K5. accepted.
The information below is r	ecessary to use the K5 service. Please keep a copy of this information
by printing this page or wi	ting it down.
Name	John Smith
Contract Number	
User Name	manual01
Please check the informati address	in about service usage that was sent to your registered email 5
	Close K5 Portal

*1 Important

The contract number and user name issued will be required when you log in to the K5 Portal. Please store it carefully.

Chapter 3 - Using K5 Services

Topics:

- Login
- Use laaS
- Use PaaS

3.1 Log in

3.1.1 Log in to the K5 Portal

This section describes how to log in to the K5 Portal.

Before Starting

Access the [K5 Portal] screen.

Outline

To log in to the K5 Portal, follow the steps below. This procedure assumes that you log in as a "Contractor" user registered in "2.1.2 Formal Registration as a New User".

Procedure

1. On the [K5 Portal] screen, click [Login] (1).

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Notices	Services	
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Apr. 24, 2017 [Notice of manual revision] The following manuals have been revised. Release date: Apr. 20, 2017	laaS Portal	PaaS Portal
Apr. 74, 2017 [Notice of manual revision] The following manuals have been revised. Release date: Apr. 20, 2017 Finland / Germany / Spain Region Specific Manual - Iaas API Reference – Network (Finland / Germany / Spain) -v2.1	aaS Portal	PaaS Portal

If a client certificate is installed in your browser, when you click the [Login](1), the following dialog-box might appear.



When you are going to log in with a user account for which "Certificate + Password Authentication" is chosen as its authentication method, make sure that the corresponding certificate is selected and click the "OK" button (2) to proceed to the next screen.

To log in with a user account for which "Password Authentication" is chosen as its authentication method, just click the "Cancel" button (3).

2. On the [Login] screen, enter the contract number, user name, and password and then click the [Login] button (4).

UJIISU Cloud Service K5		សព្រ័
	FUJITSU Cloud Service K5	
	Contract number	
	User name	
	Password	
	(4) Login	
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3. The post-login [K5 Portal] screen is displayed.



3.2 Use laaS

3.2.1 Access the laaS Portal

To use IaaS, access the IaaS Portal from the K5 Portal.

Before Starting

Log in as a user registered with the K5 Portal.

Outline

Access the IaaS Portal by following the steps below.

Procedure

1. On the Service menu of the [K5 Portal] screen, click the [laaS Portal] link (1).



2. For information on how to work with the IaaS Portal, refer to the IaaS Service Portal User Guide.



3.3 Use PaaS

3.3.1 Access the PaaS Portal

To use PaaS, access the PaaS Portal from the K5 Portal.

Before Starting

Log in as a user registered with the K5 Portal.

Outline

Access the PaaS Portal by following the steps below.

Procedure

1. On the Service menu of the [K5 Portal] screen, click the [PaaS Portal] link (1).



2. The [Features] screen for the PaaS Portal is displayed. For information on how to work with the PaaS Portal, refer to the PaaS Service Portal User Guide.



Chapter 4 - User Information Management

Topics:

- Register User Information
- Search User Information
- Refer to, Edit, or Delete User Information

4.1 Register User Information

4.1.1 Register a New User

Contractors and administrators can register new users of K5 Services.

Before Starting

Log in to the K5 Portal as a "Contractor" or "Administrator".

Outline

To register a new user, follow the procedure below.

Procedure

1. On the [K5 Portal] screen, click [User Management] (1).



User Info	rmation									
	Search	n Conditions								Θ
	Specifi	Search Condition								
	• N	one Specified								
	• u	ser Name (Exact №	latch)	[
	() N	ame (Partial Match	0	, C						
	0 F	urigana (Partial Ma	tch)	[
										formet
	User I	nformation								Search
	No.	User Name	Email Address	Name	Furigana	K5 Role	Status (Enabled/ Disabled)	Authenticati on Method	Operation	

2. On the [Search User Information] screen, click the [Register User] button (2).

3. On the [Register User] screen, enter the user information and click the [Register] button (3). To return to the [Search User Information] screen, click the [Back] button (4).

User Name *	
•	(Alphanumeric Characters/Min. 4, Max. 246)
Password *	
	(Alphanumeric Characters/Min. 16, Max. 64)
Confirm Password *	
	(Alphanumeric Characters/Min. 16, Max. 64)
Language *	Please select 🗸
Name *	(First) (Last)
	e.g. John e.g. Smith
Email Address *	
	(Max. 64 Characters) e.g. xxxxx@xx.xx
User Description	
	(Max. 255 Characters)
Delet	
KOIE *	Administrator
	(4) (3)
	Back Begister

* Indicates a Required Item

Table 6: Input items for user information registration	Table 6: Input	items for	user information	registration
--	----------------	-----------	------------------	--------------

Item Name	Explanation
User Name	Enter the new user's user name, considering the input
	restrictions.
Password	Enter the new user's password, considering the input
	restrictions.
Language	Select the language of the email messages sent from
	the K5 Portal.
Name (Last, First)	Enter the new user's name (last and first names),
	considering the input restrictions.
Email Address	Enter the new user's email address, considering the
	input restrictions.
User Description	Enter the new user's description, considering the input
	restrictions.
Role (*1)	Select the role to associate with the new user.

Once the user information is registered, you can use the [Search User Information] function to make sure that the new user is successfully registered.

*1

The roles on the K5 Portal are different from those on the IaaS and PaaS Portals. The roles on the IaaS Portal and those on the PaaS Portal default to the role of "Member" and "Developer", respectively. To change the role associated with a user, do so on the appropriate portal site. For more information on the roles on the IaaS and PaaS Portals, refer to the IaaS Function Guide and the PaaS Portal Service User Guide, respectively.

4.2 Search User Information

4.2.1 Search User Information

Contractor and administrators can search users of K5 Services.

Before Starting

Log in to the K5 Portal as a "Contractor" or "Administrator".

Outline

To search user information, follow the procedure below.

Procedure

1. On the [K5 Portal] screen, click [User Management] (1).


2. On the [Search User Information] screen, select one of the search condition radio buttons. Enter the search conditions and click the [Search] button (2).

Sear	ch Conditions									
Spec	fy Search Condition	6								
0	None Specified									
٠	User Name (Exact M	Match)		user01						
•	Name (Partial Matcl	h)	0							
0	Furigana (Partial Ma	atch)							-	
User	Information								Search	
No.	User Name	Email Address	Name	Furigana	K5 Role	Status (Enabled/ Disabled)	Authenticati on Method	Operation		-

Table 7: Input items to look up a user

Item Name	Explanation
None Specified	Search without specifying search conditions. All of the
	users will be displayed.
User Name	Returns the user who exactly matches the specified
(exact match)	user name.
Name	Returns all users who partially match the specified
(partial match)	name.
Furigana	Returns all users who partially match the specified
(partial match)	Furigana.

3. Make sure the users that match the search conditions are displayed. If you want to display the detailed authentication information for a user, click the [Details] button (3) for the particular user.

Sear	ch conditions												
Speci	ify search conditions					_							
0	None Specified												
•	User Name (Exact M	latch)				user01							
0	Name (Partial Match)											
0	Furigana (Partial Ma	tch)											
User	information											Search	
No.	User Name	Email Addr	ess	Name		Fur	rigana	K5 Role	Statu Disat	us (Enabled/ bled)	Authenticati on Method	Operation	
1	user01	a@b.com		Fujitsu	i Taro			Administra	or Valid	Change	Details	Edit Change Password Delete	
											(3)		
											<u> </u>		
FUJITSU	Cloud Service KS PaaS	10 										Operator Nexus English v pressperator_st_00) v R	ti su
								# KS Role					
							Tanan C Umber Kin	O PaoS Role					
			• •										
					arbat Match	Authoptics	ation Inform	ation					
						User Name	user01						
						Authentication Meth	od Certificate +	Password Authentication					
			Custom	er Target Info	ormation	Client Certificate							
			Salari Ma	Contract	Primary	Status	valid	0.20.06107.2016. Error			Authentication		
				Number.	Country	Term of Validity	Sat Oct 12 0	0:42:30 UTC 2019: To		Read	And) Information		
					Aspan	ALITHODIa	heis hitom-@jo fugits a.com	E+A15		d Ch	enge Details		
					hipan	ALITHOOSE	neki hitomi@go hujits ul.com	8:815		d Ch	ange Details		
					Zapan	AUTHODIC	helsi hitomi@jo fujits u.com	G±215		d Ci	tinge: Dotaile		

Register Customer Edit Duitsower Cetiste Uner

4.3 Refer To, Edit, or Delete User Information

4.3.1 Change User Information

Contractors and administrators can change other users' information. *Administrators can search contractors' information but cannot change it.

Before Starting

Log in as a contractor or administrator and search for the user whose information you want to change.

Outline

To refer to and edit a user's information, follow the procedure below.

Procedure

1. On the [Search User Information] screen, select the radio button for the user whose information you want to change, and then click the [Edit] button (1).

Searc	h conditions								
Specif	y search condition	ns							
0	None Specified								
•	Jser Name (Exact	Match)		user01]
0	Name (Partial Mat	ch)]
•	Furigana (Partial N	(atch)							1
	- f t							Search	
User	information								
No.	User Name	Email Address	Name	Furigana	K5 Role	Status (Enabled/ Disabled)	Authenticati on Method	Operation	
1	user01	a@b.com	Fujitsu Taro		Administrator	Valid Change	Details	Edit Change Password Delete	I
								(1)	
								—	

2. On the [Edit User Information] screen, make sure that the information for the selected user is displayed.

Enter the content of the item(s) you want to change, and then click the [Change] button (2). To return to the [Search User Information] screen, click the [Back] button (3).

Indicates a Required Item User Information	1
User Name	laps_201608121810
Language *	English
Name *	(Firs John (Las Smith t) e.g. John t) e.g. Smith
Email Address *	xxx@xxx.com (Max. 64 Characters) e.g. xxxxxxxxx
User Description	
	(Max. 255 Characters)
Role *	Administrator
	3 (2)
	Back Change

 Table 8: Input items for user information modification

Item Name	Explanation
Language	Change the language of the email messages sent from
	K5 Portal.
Name (Last, First)	Change the user's name (last and first names),
	considering the input restrictions.
Email Address	Change the user's email address, considering the input
	restrictions.
User Description	Change the user's description, considering the input
	restrictions.
Role	Change the role associated with the user.

4.3.2 Change User Passwords

Contractors and administrators can change other users' passwords. *Administrators can change contractors' passwords.

Before Starting

Log in as a contractor or administrator and search for the user or the contractor whose password you want to change.

Outline

To change a user's or contractor's password, follow the procedure below.

Procedure

- 1. On the [Search User Information] screen, click the [Change Password] button
 - (1) of the user or contractor whose password you want to change.

Searc	ch conditions							
Speci	fy search condition	ns						
0	None Specified							
•	User Name (Exact	: Match)	[user01				
0	Name (Partial Mat	ch)						
	Furigana (Partial M	Match)	[
User	information							Search
	mormution							
No.	User Name	Email Address	Name	Furigana	K5 Role	Status (Enabled/ Disabled)	Authenticati on Method	Operation 1
1	user01	a@b.com	Fujitsu Taro		Administrator	Valid Change	Details	Edit Change Password Delete

2. On the [Change User Password] screen, enter the new password and click the [Change] button (2).

Indicates a Required Item Change Password		
Name		
User Name		
New Password *	(Alphanumeric Characters/Min. 16, Max. 64)	
Confirm New Password *	(Alphanumeric Characters/Min, 16, Max, 64)	
	(Alphanumeric Characters/Min. 10, Max. 04)	$\left(\right)$

Table 9: Input item for changing user password

Item Name	Explanation
New Password	Enter the user's or the contractor's new password,
	considering the input restrictions.

4.3.3 Delete a User

Contractors and administrators can delete other users.

*Please be noted that a contractor can delete an administrator, but an administrator cannot delete a contractor.

Before Starting

Log in as a contractor or administrator and search for the user you want to delete.

Outline

To delete a user, follow the procedure below.

Procedure

1. On the [Search User Information] screen, click the [Delete] button (1) of the user you want to delete. (*1)

Searc	h conditions							
Specif	y search condition	าร						
0	None Specified							
•	Jser Name (Exact	Match)		user01				
•	Name (Partial Mat	ch)						
•	Furigana (Partial M	fatch)		-				
								Search
User	information							
No.	User Name	Email Address	Name	Furigana	K5 Role	Status (Enabled/ Disabled)	Authenticati on Method	Operation
1	user01	a@b.com	Fujitsu Taro		Administrator	Valid Change	Details	Edit Change Password Delete
								_

*1

When you are logged on as an administrator, you cannot select and delete your own user account on the [Search User Information] screen. To delete your own user account, ask a contractor or another administrator user to do so.

4.3.4 Change User Status

Contractors and administrators can change the statuses of other users.

Before Starting

Log in as a contractor or administrator and search for the user whose status you want to change.

Outline

To change a user's status, follow the procedure below.

Procedure

1. On the [Search User Information] screen, click the [Change] button (1) for the user whose status you want to change. (*1)

Specif	y search condition	15						
•	Jser Name (Exact	Match)	1	user01				
01	Vame (Partial Mat	ch)	ſ					
01	Furigana (Partial M	latch)	Γ					
								Search
User	Information							
No.	User Name	Email Address	Name	Furigana	K5 Role	Status (Enabled/ Disabled)	Authenticati on Method	Operation
1	user01	a@b.com	Fujitsu Taro		Administrator	Valid Change	Details	Edit Change Password Delete
						(1)		

*1

When you are logged in as an administrator, you cannot select your own user account and change its status on the [Search User Information] screen. To change the status of your own user account, ask a contractor or another administrator user to do so.

Chapter 5 – Own User Information Management

Topics:

- Refer To and Edit Your Own User Information

5.1 Refer To and Edit Your Own User Information

5.1.1 Refer To and Edit Your Own User Information

This section describes how to refer to and edit your own user information when you are logged in to the K5 Portal.

Before Starting

Log in as a user registered with the K5 Portal.

Outline

To refer to and edit your own user information when you are logged in, follow the procedure below. This procedure assumes that you are logged in as the contractor.

Procedure

1. On the [K5 Portal] screen, select [Edit User Information] (1) from the pull-down menu at the upper right of the screen.



2. On the [Edit User Information] screen, edit the content of the item(s) you want to change, and then click the "Change" button (2). (*1) (*2)

Primary Contracting (Billing) C buntry	United Kingdom
Currency	GBP
mail Notification	
Contact Point for Troubleshooti ng and Maintenance	Lead User / Representative
nfo of Representative of the Appl	icants
Contract Number	DdGQc321
User Name	ButhenU
Language *	English
Name *	(Firs Tester (Las Certificate e.g. John t) e.g. Smith
Company Name *	Fujitsu.Co. e.g. Fujitsu Co.
Email Address *	a@bc.com (Max. 64 Characters) e.g. xxxxx@xx.xx
Phone Number *	+81-0-0000-0000 (Number and +,- Symbol / Max. 30). e.g. +81-3-1234-5678
User Description	XXXXXXXXX
	(Max. 255 Characters)
nfo of Lead User	
Email Address of Lead User	xxx@xxx.xxx
	(Max. 64 Characters) e.g. xxxxx@xx.xx
nfo of Representative	
Email Address of Representativ	xxx@xxx.xxx
	(Max. 64 Characters) e.g. xxxxx@xx.xx

Item Name	Explanation
Language	Select the language of the email messages sent from
	the K5 Portal.
Name (Last, First)	Enter your first and last names*.
Company Name	Enter the company name* to which the user belongs to.
Email Address	Enter the user's email address*.
Phone Number	Enter the user's telephone number*.
User Description	Enter the user description*.

* Observe the input restrictions when entering each item.

*1

When you are logged in as a contractor, editable items on the "Edit User Information" are limited. You have to submit Change/Cancel applications to change the items you specified at the contract signing stage of K5.

*2

When you are logged in as a "User", the "Edit User Information" screen looks like the following.

Contract Number	4GDt0zir	
User Name	UserTester	
Language *	English	~
Name *	(Firs John (Las Smith e.g. John t) e.g. Smith	
Email Address *	abc@XXX.XXX	×
	(Max. 64 Characters) e.g. xxxxx@xx.xx	
User Description	XXXXXX	
	(Max. 255 Characters)	

Change

Table 11: Explanation of the user information

Item Name	Explanation
Language	Select the language of the email messages sent from
	K5 Portal.
Name (Last, First)	Enter your first and last names, considering the input
	restrictions.
Email Address	Enter your email address, considering the input
	restrictions.
User Description	Enter your user description, considering the input
	restrictions.

5.1.2 Change Your Own User's Password

This section describes how to change your own user's password when you are logged in to the K5 Portal.

Before Starting

Log in as a user registered with the K5 Portal.

Outline

To change the logged-in user's password, follow the steps below.

Procedure

1. On the [K5 Portal] screen, select [Change Password] (1) from the pull-down menu at the upper right of the screen.

	Service K5					Englis	sh 🗸 portalintegration11 🗸	FUĴÎ
HOME	User Management IaaS	Management	Usage Fee (Finalized)	Usage Fee of the Month (Interim)		(1)	Edit User Information	
							Change Password	
A NL	ow Cloud Sonvice	Intograti	na Euliteu's K	now how			Change Authentication	Method
AIN	ew cloud service	integrati	ng rujitsu s k				Logout	_
and	Open Source Ted	chnologie	S	1				
		2						
					¥			k .
						the second		
-								
				Maintenance and Tranklash acting Information	•!~~	Familian		
uces				maintenance and Troubleshooting informat	uon	Jervices		
pr. 24, 2017			~					
ipr. 24, 2017 lotice of manua	al revision)		^	12/12/2016 Announcement regarding K5 JaaS UK-1 Availability Zone 21	^	۲		
pr. 24, 2017 lotice of manua	al revision)		^	12/12/2016 (Announcement regarding KS laaS UK-1 Availability Zone 2)	^	(i)) JaaS Portal	PaaS Porta	
ipr. 24, 2017 lotice of manua ve following ma lease date: Apr	al revision) anuals have been revised. r. 20, 2017		^	12/12/2016 [Announcement regarding KS laaS UK-1 Availability Zone 2] Following a wider incident that occurred outside of the KS platform, it even necessary to include and other the KS (IK-1 subsidiatility Zone 2 in	t has b	(i)) IaaS Portal	PaaS Porta	1
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pr. 24, 2017 lotice of manua re following ma rlease date: Api nland / German laaS API Refer	al revision) anuals have been revised. r, 28, 2017 ny / Spain Region Specific Manual rence – Network (Finland / Germany / Spain)) v2.1	^	12/12/2016 [Ansourcement regarding KS lasS UK-1 Availability Zone 2] Following a wider incident that occurred outside of the KS platform. It erem recessary to toolate and offline the KS UK-1 Availability Zone 2. It is an accurredly avording to restrice the version and multifactions with body as they are validable. If your and effecting affected of how any curso	t has b nginee publis ctions r	(i)) IaaS Portal	PaaS Portz	1
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pr. 24, 2017 lotice of manual e following ma lease date: Api land / German laaS API Refer- sase refer to fo	af revision] anuals have been revised. rr. 20, 2017 Yoy Spain Region Specific Manual fence – Network (Finland / Germany / Spain] Jolowing URL.) -v2.1	vist jaar temi	12/12/2016 [Answarement regarding KS lasS UK-1 Availability Zone 2] Tollowing univer incident that occurred extracted of the IS platform. It enterconsury to licitian and attituint the IS UK-1 Availability Zone 2] in care correctly obscillate and attituint the IS UK-1 Availability Zone 2 was an externey to licitian and attituint the IS UK-1 Availability Zone 2 was an externey to licitian and attituint the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and an extern licitian and the Isofamilian and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and a strategies and the licitian and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and a strategies and a licitian and the IS UK-1 Availability Zone 2 was an externey to licitian and a strategies and a strategies and a licitian and a strategies and a strategies and a strategies and a strategies and a licitian and a strategies	t has b nginee r publis tions r	(i)) IaaS Portal	PasS Portz	I
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pr. 24, 2017 lotice of manual refollowing ma rease date: Apr nland / German laaS API Refer ease refer to fo tps://kS-docjp	al revision) anuab have been revised. 20, 2017 revise – Nerkovsk (Enland / Germany / Spain) alsowing URL. exent - Japanchoud global fujiths.com/doc/e) -v2,1 n/iaas/document/list/di	∧ selist_iaas.html	12/12/2016 (Phonouncement regarding KS lasS UK-1 Availability Zone 2) Following a winder incident that occurred outside of the KS platform. If ere necessary to locate and offline the KS UK-1 Availability Zone 2 in an are carrently outside in are other the version and nutlications with the hed as they are availability. If you are directly affected or have any ourse egarding this incident then please contact the Oldail Help Desc.	nginee rpublic ttions r	LiaaS Portal	PaaS Porta	1
pr. 24, 2017 lotice of manual he following ma blease date: Api nland / German laaS API Refer ease refer to fo tps://k5-doc.jp	al revision) anuali have been revined. r. 20. 2017 Yi / Spain Region Specific Manual enear. Network (Paland / Germany / Spain) allowing URL. etait. 1 paaschaud global fujths.com/doc/et) -v2.1 n/faas/document/list/do	∧ sclet_iuas.heml	12/12/2016 [Ansourcement regarding KS lasS UK-1 Availability Zone 2] Following a wider incident that occurred outside of the XS platform. If en increasing to localize and offine the KS UK-1 Availability Zone 2. If increasing the second seco	t has b nginee r public stions r	Link FUITSU Cloud Service K3 Table of charg	ers Dapard pers (Dapard) pers (Dapard)	1
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2. On the [Change Password] screen, enter the current and new passwords, re-enter the new password, and then click the [Change] button (2).

lame	
Jser Name	
Current Password *	
	(Alphanumeric Characters/Min. 16, Max. 64)
New Password *	
	(Alphanumeric Characters/Min. 16, Max. 64)
Confirm New Password *	
	(Alphanumeric Characters/Min. 16, Max. 64)

Table 12: Input items to change your password

Item Name	Explanation
Current	Enter your current password.
Password	
New Password	Enter your new password, considering the input
	restrictions.

Change

Chapter 6 - Authentication Information Management

Topics:

- Change Authentication Method
- Reissuing a Certificate for Authentication

6.1 Change Authentication Method

6.1.1 Issue a Certificate for Authentication

This section describes how to issue a certificate for the client authentication needed to use the services.

Before Starting

Log in as a user registered with the K5 Portal.

Outline

To issue the client certificate for the logged-in user, follow the procedure below.

Procedure

1. On the [K5 Portal] screen, select [Change Authentication Method] (1) from the pull-down menu at the upper right of the screen.

			Edit User Information
HOME User Management IaaS Management	Usage Fee (Finalized) Usage Fee of the Month (Interim)		Chappe Pareword
			Change Fastword
A New Cloud Service Integration	a Eulitsu's Know-how		Change Authentication M
A New Cloud Service Integratin			Logout
and Open Source Technologies	1		
	Maintanana and Tauchlachastina Information	Surface Sector	
ices	Maintenance and Troubleshooting Information	Services	
ices . 24. 2017	Maintenance and Troubleshooting Information	Services	
ces :24.2017 Tice of manual revision	Maintenance and Troubleshooting Information 12/12/2016 Information Vision Visio	Services	
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24. 2017 (se of narnal revision) following manuals have been revised. are date Apr. 20. 2017 and / Germany / Spain Region Specific Manual AS / Reterectore: A transfer of formal of Germany / Spain) ~2.1 as refer to Softwarte (Final of Germany / Spain) ~2.1	Maintenance and Troubleshooting Information 12/12/2016 Tomoursment regarding 155 last UK-1 Analiability Zone 2] Promoursment regarding 155 last UK-1 Analiability Zone 2] Tomoursment regarding 155 last UK-1 Analiability Zone 2] Bit of the Start	Services	PaaS Portal
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2. On the [Change Authentication Method] screen, click the [Issue certificate] button (2).



3. On the [Issue Client Certificate] screen, enter a passphrase of your choosing and click the [Apply] button (3). To cancel the issuance of the certificate, click the [Back] button (4).

Passphrase *	•••••
	(Alphanumeric Characters/Min. 8, Max. 20)
Confirm Passphrase *	•••••
	(Alphanumeric Characters/Min. 8, Max. 20)
	$\begin{pmatrix} 4 \\ 3 \end{pmatrix}$

Item Name	Explanation
Passphrase	Enter a passphrase for the certificate that meets the
	specified criteria. It is important that this passphrase is
	stored carefully, as it is required in order to obtain and use
	the certificate.

4. The [Certificate Issue Complete] screen appears and an email notifying you of the URL from which to download the certificate will arrive at the registered email address*. Download the certificate file from the URL shown in the email, and execute it to import the certificate to your browser.

tificate issue complete	
	Complete issuing of your client certification. Please download and install it in accordance with procedure written in email from certificate issue site.
	Back

* It would take somewhere around 1 hour until you receive the email.

6.1.2 Procedure for Changing the User Authentication Method

This section describes how to change the K5 authentication method

Before Starting

Log in to the K5 portal as a registered K5 user. Confirm the existence of a valid certificate for the logged-in user.

Outline

To change the authentication method for the logged-in user, follow the procedure below. This procedure assumes that you want to change from "Password Authentication" to "Certificate + Password Authentication".

Procedure

1. On the [K5 Portal] screen, select [Change Authentication Method] (1) from the pull-down menu at the upper right of the screen.



 Using the pull-down menu (2), change the authentication method from "Password" to "Certificate + Password Authentication" and then click the "Change" button (3).

User Name	manual03
Authentication Method *	Certificate + Password Authentication
lient Certificate	
Status	valid
Term of Validity	Wed Oct 05 06:24:16 UTC 2016: From Sat Oct 05 06:32:32 UTC 2019: To
	(2)

After clicking the 'Change' button, once log out the portal and log in again to take effect.

* To change from "certificate + Password Authentication" to "Password Authentication", follow the procedure described in this section, replacing the phrase with "Password Authentication".

6.2 Reissue a Certificate for Authentication

This section describes the procedure to reissue a certificate for authentication when you have lost it.

Outline

To reissue the client certificate for the logged-in user, follow the steps below.

Procedure

1. On the [K5 Portal] screen, click the [Reissue Client Certificate] link (1).

FUJITSU Cloud Service K5		English Y FUĴITSU
A New Cloud Service Integrating Fujitsu's A and Open Source Technologies	Know-how	
Notices	Services	
Apr. 24, 2017 [Notice of manual revision]	^ ()	*
	Ino C Destal	PaaS Portal
The following manuals have been revised. Release date: Apr. 20, 2017	Idd5 Portal	144010144
The following manuals have been revised. Release date: Apr. 20, 2017 Finland / Germany / Spain Region Specific Manual - IaaS API Reference – Network (Finland / Germany / Spain) -v2.1		

2. On the [Reissue Client Certificate] screen, enter the required items and click the [Reissue] button (2). To return to the [K5 Portal] screen, click the [Back] button (3).

Contract Number *	
	(Alphanumeric Characters/8 Characters)
User Name *	
	(Alphanumeric Characters/Min. 4, Max. 246)
Password *	
	(Alphanumeric Characters/Min. 16, Max. 64)
Passphrase *	
	(Alphanumeric Characters/Min. 8, Max. 20)
Confirm Passphrase *	
	(Alphanumeric Characters/Min. 8, Max. 20)
	(3) (2)
	Back Reissue

Item Name	Explanation
Contract	Enter the logged-in user's contract number.
number	
User name	Enter the logged-in user's user name.
Password	Enter the logged-in user's password.
Passphrase	Enter a passphrase for the certificate that meets the
	specified criteria. It is important that this passphrase is
	stored carefully, as it is required in order to obtain and use
	the certificate.

3. The [Certificate Issue Complete] screen appears and an email notifying you of the URL from which to download the certificate will arrive at the registered email address*. Download the certificate from the URL shown in the email.

* It would take somewhere around 1 hour until you receive the email. If you do not receive the certificate DL e-mail even after 1 hour since issuing the certificate please contact the help desk.

Certificate issue complete	
	Complete issuing of your client cartification. Please download and install it in accordance with procedure written in email from certificate issue site.
	Back

* After the completion of the procedure to issue a certificate, it might take some time before a reissuance becomes possible. If a reissuance failed, retry it after a lapse of more than an hour since the completion of the issuance procedure.

Chapter 7 - Billing Information Management

Topics: - Usage Fees

7.1 Usage Fees

7.1.1 Check the Final Amount of Usage Fees for Past Months You can check the final amount of usage fees for past months.

Before Starting

Log in as a user registered with the K5 Portal.

Outline

To check the final amount of usage fees for past months, follow the procedure below.

Procedure

1. In the menu tab of the [K5 Portal] screen, click the [Usage Fee (Finalized)] button (1).

A New Cloud Service Integrating Fu	jitsu's Know-how		
and Open Source Technologies			
	u u		
ces	Maintenance and Troubleshooting Information Se	rvices	
ces 24 2017 Tico di manual revosioni	Maintenance and Troubleshooting Information Se	rvices	
CES 24.2017 no of manual revision	Maintenance and Troubleshooting Information See 12/12/2016 12/12/2016 Idenoncomment regarding KS last UK-1 Availability form 2] Image: Comparison of the second seco		Range Bangtal
24.2017 Ice of manual revelant following manuals have been revisest:	Maintenance and Troubleshooting Information Sec 12/12/2016 Information Following (S) task (Ur.1 Availability Zone 2) Following a wider incident that occurred oxable of the (S) platform. It has been necessary to care and online the (S) clicitation 2. Forginger 1. Image: Constraint Constra	irvices ()) IaaS Portal	PaaS Portal
24. 2017 Ce of manual revelaion] Ollowing mutualsh have bleen revised. Se deta: Apr. 20, 2017 rd / Cerminy / Spain Region Specific Manual	Maintenance and Troubleshooting Information Sc 12/12/2016 Information regarding (S) tasks UIC-1 Availability Zone 2) Following a wider incident this counted counted could be 15 Juliations. It has b regarding a wider incident this counted counted could be a the 32 Juliations in the b regarding a wider incident the second counted counted counted counted to a the 32 Juliations and the 32 Juliations and the second counted counted counted counted to a the 32 Juliation and 32 Juliation and 32 Juliation and 32	IaaS Portal	PaaS Portal
24. 2077 Cere of manual revision Core of manual here been revised. Sas date.np. 20, 2017 Corenary (Spain Region Specific Manual Sci API Reference – Network (Shikod / Germany / Spain) . v2.3	Maintenance and Troubleshooting Information Sec 12/22016 Second	IaaS Portal	PaaS Portal

2. On the [Usage Fee (Finalized)] screen, confirm that the billing information is displayed. By default, the billing information for the previous month is displayed. If you want to display the final amount for a specific month, click the link (2) (*1).

*The timing at which the displayed month changes to the next month is at 10:00 am UTC on the 4th business day of every month.

2016/04	Usage Fee
2016/03	Be sure to check the billing amount on the bill.
2016/02	There is no billing information.
2016/01	
2015/12	
2015/11	
2015/10	
2015/09	
2015/08	
2015/07	
2015/06	
2015/05	
$\left(\begin{array}{c}2\end{array}\right)$	
9	
2	

Usage Fee						Download
Total Amount	(199)					3
Be sure to check	the billing amount on the bill.					
IaaS						
Region	Product / Service	Details	Usage Amount		Unit Cost	Amount (JPY)
jp-east-2	S-1		10	number•time	_	
uk-1	M-1		10	number•time		
jp-east-1	Windows Server 2008 R2 SP1 SE 64bit		1	license•month		
uk-2	CentOS 6 64bit		1	licensemonth		-
uk-3	System storage		30	GBHours		
uk-4	Auto scale					
uk-5	Virtual router					
jp-east-1	S-1	Disc (20% OFF)				
IaaS Total						
PaaS						
Region	Product / Service (Service Application No.)	Details	Usage Amount		Unit Cost	Amount (JPY)
jp-east-3	Web-Application-DB Small (00000000012345)	Web-Application-DB				
		Web-Application-DB	100.0	Instances x Hours		
		Subtotal				
uk-6	CF (00000000012345)	Memory Usage Fee	50.1111	GBHourstd>		
		Storage (1G)	10,001.0	GBHours		
		Storage (2G)				
		Subtotal				
PaaS Total						
Support						
Region	Product / Service	Details	Usage Amount		Unit Cost	Amount (JPY)
	Support desk	Basic course				
Adjust Amount						
Region	Product / Service (Service Application No.)	Details	Usage Amount		Unit Cost	Amount (JPY)
jp-east-4	IaaS Adjust Amount					
uk-8	Integrated Adjust Amount					
Total Amount	(JPY)					

3. Confirm that the billing information for your specified month is displayed.

By clicking the 'Download' button (3) on the top right of the screen, you can download the usage fee file of the specified month.

Table 13: Billing Items

Item Name	Explanation
laaS	Shows the billed amount for the use of laaS.
PaaS	Shows the billed amount for the use of PaaS.
Support	Shows the billed amount dependent on the support
	service type.
Adjustment amount	Shows the adjustment amount associated with each
	service.

<u>*1</u>

The billing information available on the K5 Portal only spans the most recent one year period.

*2

You can log in to K5 portal with your contractor account and check usage details for 90 days after you cancelled K5. Note that you may receive a notice e-mail "Your password will expire soon" even after you have cancelled it.

7.1.2 Check the Provisional Charge for this Month

You can check the provisional fee for this month.

Outline

Log in to the system as the user registered in K5 Portal.

Explanation

Following the procedure below, you can check the interim fee for this month.

Procedure

1. On [K5 Portal] screen, select [Usage Fee of the Month (Interim)] (1) button from the menu tab and click it.

HOME User Management IaaS Management Usage Fee	(Finalized)	Usage Fee of the Month (Interim)			
A New Cloud Service Integrating Fuji and Open Source Technologies	itsu's Kı	now-how			
tices		Maintenance and Troubleshooting Information	Sei	rvices	
tices v: 34.307 vi: 34.307 w: following manualit have been revised.		Maintenance and Troubleshooting Information 12/12/2016 [Anonexement regarding 55 task: UK-1 Availability 2016-2] Following a white incident that occurred outside of the Scienterm. It has b	Se	rvices	PaaS Portal
tices in 24.307 Following manual: have been revised. Issue data: Apr. 20, 2017 data // Commary / Spain) - v2.1 and for Commary / Spain) - v2.1	Î	Maintenance and Troubleshooting Information 20/2008 [Anonnexement regarding 55 task (IK-1 Availability Zone 2)] Delivery a value incident that examed would of the K5 platform. It has be not exceeding the incident that examed would be of the K5 platform with the platform of the set are correctly weight for there for the set work and endformed and the other are correctly weight for there for the set work and endformed and the other set of the plate available. If you are directly infinite of the are are paretoned used for the plate available. If you are directly infinite of the set are platform of the set of the set.	Ser	rvices	PaaS Portal
Nitices Apr. 24. 2017 Ministor of manuali horizon Niticiso of manuali horizon Island Johanny (Josh Rojon Exercific Menual Island JAP) Reference - Network Givland / Germany / Spaini vi2.1 Hear effect to following URL: Hear effect to following URL: Hear effect to following URL:	Î	Maintenance and Troubleshooting Information 12/12/01 [Information Provided The State (IK-1 Availability Zone 2) Delivering a rule incident that eccened workle of the State (IK-1 Availability Zone 2, Tapper and Control and Control	Se Current Se Sum Furrent Ser	IN Cloud Service K5 Table of charges ()	Pais Portal Ispan) Global Common)

2. Check that [Details of Usage Fee (Provisional)] screen and the bill for this month are displayed.

*The timing at which the displayed month changes to the next month is at 7:00 am UTC on the 2nd of every month.

Detai	ls of Usage Fe	e (Provisional)	(2017-Feb)							
Usage F	*****									
The amo Please ch The amo PaaS fee i	ant is calculated from current eck the Usage Fee Screen of i ant in the list does not include s not displayed in case of se	usage. This is not a fixed amoi (S Portal for information abou) tax. arching by project	unt. The frequency of calcul t the final fee.	lation differs for each service.						
• Tot	al in the Contract	Project								
IaaS										
Region		Product / Service		Details	Usage A	mount		Unit Cost	Amount (YEN)	
jp-stg-1		Additional Storage Stan	dard	Free promotion	38976.00	0000000000000	GB*Hours		*****	
jp-stg-1		System Storage Standar	d	Free promotion	22848.00	000000000000	GB*Hours		*****	
jp-stg-1		Virtual Server (Stopped)	S-1 type	Free promotion	672.0000	0000000000	Number*Hours		*****	
jp-stg-1		Virtual Server (Stopped)	S-2 type	Free promotion	672.0000	0000000000	Number*Hours			
								Subtotal		
								IaaS Total		
							IaaS Usage Fee for This M	onth (For reference)		
PaaS										
Region	Service Name	Service Group	Subservice Group	Pricing Plan	Details		Usage Amount	Usage Unit	Amount (YEN)	Service Application No.
jp- east-1	Web-Application-DB Small	PF	PF	Free	PF Usage Fee-Flat rate-Fre	ee :			*****	000000000006058
				Fixed cost + Pay as you go	PF Usage Fee-Flat rate	Usage Fee-Flat rate				
				Subtotal					*****	
	Web-Application-DB Minimum	PF	PF	Free	PF Usage Fee-Flat rate-Fri	ee				00000000006062
				Fixed cost + Pay as you go	PF Usage Fee-Flat rate					
				Subtotal						
	Web-Application-D8 Minimum	PF	PF	Free	PF Usage Fee-Flat rate-Fri	ee				0000000000000666
				Fixed cost + Pay as you go	PF Usage Fee-Flat rate					
				Subtotal						
								Total	*****	
								PaaS Total	•••••	
								Grand Total	*****	

Chapter 8 – IaaS Management

Topics:

- User Management (Project)
- User Management (User)
- User Management (Group)
- Use Region Management

8.1 User Management (Project)

8.1.1 Create a project

You can create a project when, for example, you want to manage a virtual system that is used in the organizations or departments in a company, clearly separating it from others.

Before you start

Log in to the system with the user having the role of contractor or total administrator.

Explanation

Follow the below procedures and create the project with the log in user.

Procedures

1. On [K5 portal] screen, select [laaS Management] (1) from menu tab and click it.

		Leofish 🗸	portalintegration11 V
HOME User Management laaS Management Usage Fee (Finali	zed) Usage Fee of the Month (Interim)		,
A New Cloud Service Integrating Fujitsu and Open Source Technologies	's Know-how		
CC5 - 34. 2017 To dr manual revelop(Maintenance and Troubleshooting Information	Services	
ices 1-32-207 franc di manuala revisioni fullorarigi manuali have been revised. mol / Commany / Spain Revisel Revised mol / Commany / Spain Revisel Revised 2004 Reserves Anthone Revised Journal Jou	Maintenance and Troubleshooting Information 12/12/2016 (Anonuncement regarding 65 task UK-1 Availability 200e 7) Tollowing a wider incident that occurred outside of the Apathemic It has b provide the apathemic of the set of the Availability of the Apathemic It has b incident the set of the Apathemic Apathemic It has b incident the set of the Apathemic Apathemic It has b incident the set of the Apathemic Apathemic Apathemic It has b incident the set of the Apathemic Apathemic Apathemic Apathemic It has b incident the set of the Apathemic Apathemic Apathemic Apathemic Apathemic It has a set of the Apathemic Apa	Services	PaaS Portal

2. Select [Region] (2) from the pull-down menu on the [Project List] screen and click [Region Name] (3).

FUJITSU Cloud Se	ervice K5							inglish 🗸 🔰	2 p-east-1 × porta	alIntegration11 V	FUJ๊กรม
HOME	User N	lanagement	IaaS Manag	ement l	Jsage Fee (Finalized)	Usage	Fee of the Month (Inter	im)	jp-east-1	(3)	
Project		Project List							04-1	Create	e New
User		Search Project	٩								
Group Region		Project Name		0 Pro	oject ID		Enable Setting		Operation		
		Jqo3AM2B-prj	default	209	9864009aa142febb30a5553dffd	109	true		Operation ~		
		project001		06f	e06c6611d4aa79b8007673d4d	a17c	true		Operation ~		
		test-project		9a)	7cd7d441db4b31b5da3b0d2a36	6406f	true		Operation Y		

3. Click [Create New] (4) on [Project List].

Project List			Greate New
Search Project Q			\smile
Project Name	© Project ID	© Enable Setting	Operation
Jqo3AM2B-prj default	209864009aa142febb30a5553dffd109	true	Operation ~
project001	06fe06c6611d4aa79b8007673d4da17c	true	Operation ~
test-project	9a7cd7d441db4b31b5da3b0d2a36406f	true	Operation ~

4. Enter project information on [Create Project (Project)] screen, and click [Next]
(5) button. If you want to return to [Project List] screen, click [Cancel] (6) button.

Create Project	
Project Project Members Confirmation	•
Project Name *	project001
Description	Description of the project.
	Cancel
	6

 Table 14
 Entry Items for Project Information Registration

Item Name	Description
Project Name	Following the constraint value, enter a project name.
	*The project name needs to be unique in a region.
Description	Following the constraint value, enter the explanation of
	a project.

5. On [Create Project (Project Members)] screen, click [Add User] (7) button.

Create Project				
Project Project Members	Confirmation			
				7 Add User
User Name	C Role	Enable Setting	Operation	\smile
				Cancel Back Next

6. On [Add User] screen, put a check mark in the check box on the left of a user that you want to belong to a project, and click [Add] (8) button. If you want to return to [Create Project (Project Members)] screen without adding any user to a project, click [Cancel] (9) button.

User Name User Name Kanri001 Kanri002
kanri001
kanri002
kanrioo3
portalIntegration11

 On [Create Project (Project Members)] screen, click the pull-down menu [Operation] (10) for the user added on [Add User] screen and then select [User Role Assignment Change] (11). If you want to delete it, click [Delete] (12) button.

n			
		Add Us	er
Role	Enable Setting	Operation	
Not Set	true		
		User Role Assignment Change Delete ncel Back Ne	xt
		(12)	
	n Role O Not Set	Role C Enable Setting Not Set true	Add Use Role C Enable Setting Not Set True Togeration Togera
8. On [Role Assignment Change] screen, select the role you want to give and click [Configuration] (13) button. If you want to return to [Create Project (Project Members)] screen without adding any role, click [Cancel] (14) button.

Confirmation			
i ç	Role	© Enable Setting	
	Not s	Role Assignment Change : kanri001	
		 Please change role assignment to global operation after creating project. qpf_operator qpf_systemowner qpf_observer member 13 14 Configuration Cancel 	

9. On [Create Project (Project Members)] screen, confirm that the role selected on [Role Assignment Change] screen has been set for the user and click [Next] (15) button. If you want to return to [Create Project (Project Members)] screen and modify it, click [Back] (16) button. If you want to cancel all the contents that are being edited and return to [Project List] screen, click [Cancel] (17) button.

Create Project				
Project Project Mem	bers Confirmation			
				Add User
User Name		Role	Enable Setting	© Operation
kanri001		cpf_operator,cpf_systemowner,cpf_observer,_member_	true	Operation Y
				Cancel Back Next
				(17)(16)(1)

10. On [Create Project (Confirmation)] screen, check the entered contents and click [Create] (18) button. If you want to return to [Create Project (Project Members)] screen and modify it, click [Back] (19) button. If you want to cancel all the contents that are being edited and return to [Project List] screen, click [Cancel] (20) button.

Create Project				
Project Project Members Confirmation Project Details				
Project Name *	project001			
Description	Description of the pr	oject.		
Project Members				
User Name		Role	Enable Setting	0
kanri001		cpf_operator,cpf_systemowner,cpf_observer,_member_	true	
				Cancel Back Create 20 19 18

8.1.2 Edit a project

Edit an existing project.

Before you start

Log in to the system with the user having the role of contractor or total administrator.

Explanation

Following the below procedures, edit a project as the login user.

Procedures

1. On [K5 Portal] screen, select [laaS Management] (1) from the menu tab.

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A New Cloud Service Integrating Fujitsu	J's Know-how		
and Open Source Technologies	•		
24.2017	Maintenance and Troubleshooting Information	Services	
ices 12.2017 Infloring manufa have been revised.	Maintenance and Troubleshooting Information 12/12/2016 [Annuancement regarding K3 last; UK-1 Availability Zone 2] Following a wider incident that occurred outside of the K3 platform; it has b	Services	PaaS Portal
ces 1, 34, 2017 fixed of manufact (revision) following manufact have been revised. sea date: Apr. 20, 2017 med / Germany / Spain (Registion Speed). Kansal ad API Reference. Network (Findand / Germany / Spain) -v2.1 we refer to following URL.	Maintenance and Troubleshooting Information 12/12/2016 (Assumationment regarding EX last UR-1 Availability Zone 2) Following a wider incident that occurred outside of the IK3 platform: It has b end accessity to loadia and office the IK UK-1 Availability Zone 2, Inginee ra are currently very long to reaters the service and notifications will be public held a three year available. You are altering that clar of have any questions r egarding the indicent them please contact the Global Help Deak.	Services	PaaS Portal
Les 2017 I al 2017 following manualit new lever revised. Sase date: here bases revised. Sases revised revised. Part of bases revised. Sases revised. Sa	Maintenance and Troubleshooting Information 12/12/2016 (Announcement regarding EX Lask; UIC 1 Availability Zone 2) The sen necessary to notice and order that accurred exactle of the KS platement. It has been necessary to notice acid offers that accurred exactle of the KS platement. It has be net encouncy working exclusions that accurred exactle of the KS platement. It has be include at they are available. If you are directly affected of have any questions i equations then places constact the Global Heip Desk.	Services	PaaS Portal Paas Portal

2. On [Project List] screen, click the pull-down menu [Region] (2) and then click [Region Name] (3).

FUJITSU Cloud Se	ervice K5			2 postati v postatintegration11 v PUJISU
HOME	User Management IaaS Managemer	nt Usage Fee (Finalized) Usage Fee of the Mo	onth (Interim)	Z jp-east-1
Project	Project List			Create New
User	Search Project Q			(3)
Group	Project Name	Project ID	© Enable Setting	© Operation
request	Jqo3AM2B-prj (default)	209864009aa142febb30a5553dffd109	true	Operation 🛩
	project001	06fe06c6611d4aa79b8007673d4da17c	true	Operation 🛩
	test-project	9a7cd7d441db4b31b5da3b0d2a36406f	true	Operation ¥

3. On [Project List] screen, click the pull-down menu [Operation] (4) for the project you want to change and then click [Edit] (5).

Project List			Create New
Search Project			
Project Name	Project ID	C Enable Setting	C Operation
Jqo3AM2B-prj (default)	209864009aa142febb30a5553dffd109	true	Operation ~
project001	06fe06c6611d4aa79b8007673d4da17c	true	Operation ~
test-project	9a7cd7d441db4b31b5da3b0d2a36406f	true	Enable / Disable

 On [Project Details] screen, enter the details of the item to be changed and click [Update] (6) button. If you want to return to [Project List] screen, click [Cancel] (7) button.

Project : project001			7 Cancel Update	
*If you are changing the role of a login Project Details	ser, in some cases you can change only one role for the login user. If you want to change multiple ro	les, please first log out every time you change one role a	nd then log in again.	
Project Name	project001			
Description	Description of the project.		Refer to	
Project ID	06fe06c6611d4aa79b8007673d4da17c			
Enable Setting	true			
Project Members	Role	C Frahle Setting	Add User	
kanni002	Global Operation : opf_sbaerver Regional Operation : opf_sbaerver	true	9 0 0 0 0 0 0 0 0 0 0 0 0 0	r to
kanri001	Global Operation : cpf_operator.cpf_systemowner Regional Operation : cpf_operator.cpf_systemowner	true		16
Affiliated Group			(11) Add Group	
Group Name	0 Role	Group ID	(13) Role Assignment Change	er to
group001	Global Operation : cpf_systemowner_member_ Regional Operation : cpf_systemowner_member_	24f6ac787d8741d08b7663b5e2aed078	12 Operation v Table	e 17

	•
Item Name	Description
Project Name	Following the constraint value, enter a project name.
	*A project name needs to be unique in a region.
Description	Following the constraint value, enter the description of
	a project.

Table 15 : Entry Items for Project Details

Table 16 : Entry Items for Project Members

Item Name	Description
User Name	When you want to add a user to a project, click [Add
	User] (8) button.
Role	For the user associated with a target project, click the
	pull-down menu [Operation] (9), [User Role Assignment
	Change] (10) button, and then change the role of global
	operation and the role of regional operation.

Table 17	:	Entry Items for Affiliated Group
----------	---	----------------------------------

Item Name	Description
Role	Change the role of global operation and the role of
	regional operation for the group associated with the
	target project.
	When you associate a target project, click [Add Group]
	(11) button, select a group, and then give the role of
	global operation and the role of regional operation.
	When you change a role, click the pull-down menu
	[Operation] (12), click [Role Assignment Change] (13)
	button, and change the role of global operation and the
	role of regional operation.

8.1.3 Change the Enable/Disable Setting of Project

Change the Enable/Disable Setting of an existing project.

Before you start

Log in to the system with the user having the role of contractor or total administrator.

Explanation

Following the below procedure, change the enable/disable setting of an project with the login user.

Procedures

1. Click [K5 Portal] screen and select [laaS Management] (1) from the menu tab.



2. On [Project List] screen, click the pull-down menu [Region] (2) and [Region Name] (3).

FUNTER Claude	and a ME						(2)	
номе	User Management	IaaS Management	Usage Fee (Finalized)	Usage	Fee of the Month (Inte	erim)	jp-east-1 port	3
Project	Project List							Create New
User	Search Project	٩						
Group	Project Name		Project ID		Enable Setting		Operation	
	Jqo3AM2B-prj (default	209864009aa142febb30a5553dffc	109	true		Operation ~	
	project001		06fe06c6611d4aa79b8007673d4d	a17c	true		Operation ~	
	test-project		9a7cd7d441db4b31b5da3b0d2a3	5406f	true		Operation ~	

3. On [Project List] screen, click the pull-down menu [Operation] (4) and [Enable/Disable] (5) for the project of which Enable/Disable setting you want to change.

			Create New
Project ID	Enable Setting	Operation	
209864009aa142febb30a5553dffd109	true	Operation ~	
06fe06c6611d4aa79b8007673d4da17c	true	Operation ~	
9a7cd7d441db4b31b5da3b0d2a36406f	true	Enable / Disable 5	
	Project 10 C 2096640058aa142/ebb30a5553/dffd109 C 00fe000c6611d4aa79b8007673d4da17c S 9a7cd7d441dbH031b5da3b0d2a3e40df C	Project ID Enable Setting C 2096640058aa142/febb30a5553/effd109 true C 06/6006c6611d4aa79b8007673d4da17c true C 9a7cd7d441db+b31b5da3b6d2aa9406f true C	Project ID Enable Setting Operation 2098640098as142febb30as553dffd109 true Operation × 06fe066c601144ea7968007673344da17c true Operation × 9a7cd7d4411d=Hb31b5das3b0d2a36406f true Eist

4. If you click [Enable/Disable] button for the Enable (true) project, the project becomes Disable (false). If you click [Enable/Disable] button for the Disable (false) project, the project becomes Enable (true).

Project List					Create New
Search Project Q		_			
Project Name	Project ID 0	Enable Setting	0	Operation	
3qo3AM2B-prj default	209864009aa142febb30a5553dffd109	true		Operation ~	
project001	06fe06c6611d4aa79b8007673d4da17c	false		Operation ~	
test-project	9a7cd7d441db4b31b5da3b0d2a36406f	true		Operation ~	

8.2 User Management (User)

8.2.1 Change the role allocation associated with the user Change the role allocation associated with the user

Before you start

Log in to the system with the user having the role of contractor or total administrator.

Explanation

Following the procedures, edit users as the login user.

Procedures

1. On [K5 Portal] screen, select [laaS Management] (1) from the menu tab.



2. On [Project List] screen, click the pull-down menu [Region] (2) and then [Region Name] (3).

FUJITSU Cloud S	ervice KS					English 🗸	2 jp-east-1 × por	talIntegration11 🗸	FUJITSL
HOME	User Management	IaaS Management	Usage Fee (Finalized)	Usage	Fee of the Month (Inte	erim)	jp-east-1	$\left(3\right)$	
Project	Project List						uk-1	Creat	e New
User	Search Project	٩							
Group Region	Project Name	٥	Project ID		Enable Setting		Operation		
	Jqo3AM2B-prj	default	209864009aa142febb30a5553dffd	109	true		Operation ~	l	
	project001		06fe06c6611d4aa79b8007673d4d	a17c	true		Operation ~	J	
	test-project		9a7cd7d441db4b31b5da3b0d2a36	406f	true		Operation ~	l	

3. On [Project List] screen, click [User] (4) button.

FUJITSU Cloud	Service K5			English Y jp-east-1 Y portalIntegration11 Y Fujir
HOME	User Management IaaS Managemen	t Usage Fee (Finalized) Usage Fee of the Month (Interim)	
Project	Project List			Create New
User	Search Project Q			
Group	4 pject Name	Project ID	© Enable Setting	Operation
	Jqo3AM2B-prj deraut	209864009aa142febb30a5553dffd109	true	Operation ~
	project001	06fe06c6611d4aa79b8007673d4da17c	true	Operation ~
	test-project	9a7cd7d441db4b31b5da3b0d2a36406f	true	Operation ~

4. On [User List] screen, click [Role Assignment Change] (5) button for the user you want to make a modification for.

User List			
Search User Q			
User Name	0 User ID	© Enable Setting	C Operation
kanri001	788818f6dca64cb8b8ba7d041bfd81ae	true	Role Assignment Change
kanri002	0295e6e8c808479483933b0f0874ee7d	true	Role Assignment Change
kanri003	0f0a6919325d43c29fc720d6c537a885	true	Role Assignment Change 5
portalIntegration11	160bfaad62434d3080db561befc99206	true	Role Assignment Change

5. On [User Details] screen, change the details and click [Update] (6) button. When you go back to [User List] screen, click [Cancel] (7) button.

User : kanri003						Cancel Update	1
*If you are changing the role of a login User Details	user, in some cases y	ou can change only one role for the login user. If you want to	change multiple roles, please firs	st log out every time you ch	ange one role and then	log in again. 76	\mathbf{D}
User Name	kanri003		E-mail				
User ID	0f0a6919325d43c29	9fc720d6c537a885	Mail Language	ja			
Enable Setting	true		Default Project	209864009aa142fe	bb30a5553dffd109		
Role to Domain						Role Assignment Change	
Role for Global Operation		cpf_systemowner,_member_				(8)	Refer to
Role for Regional Operation		cpf_systemowner,_member_				\smile	Table 18
Affiliated Group							
Group Name		Group ID	0	Domain ID		¢	
domainmanager		778899a266cd4d559819dfde4bd3f77d	a	ad03128b11604a8ba57eb2ae	93a23011	\frown	
test-group		c08c67d1f7934cfcad6768da7a49019c	ą	ad03128b11604a8ba57eb2ae	93a23011	(9)	
Affiliated Project						Belong to the project	
Project Name	Role		Project ID		Enable Setting	UserRole Assignment Chan	Refer to
Jqo3AM2B-prj (setsuk	Global Operation : _ Regional Operation :	member_ member_	209864009aa142febb30a5553dff	d109	true		Table 19

Item Name	Description
Role for Global	Click [Role Assignment Change] (8) button and change
Operation	the role for global operation.
Role for Regional	Click [Role Assignment Change] (8) button and change
Operation	the role for regional operation.

Table 18 : Entry Items for the Roles for Domains

Table 19 : Entry Items for Affiliated Project

Item Name	Description
Role	For the project associated with the target user, change
	the role for global operation and the role for regional
	operation.
	When you associate a new project, click [Belong to the
	project] (9) button, select a project, and give the role for
	global operation and the role for regional operation.
	When you change a role, click the pull-down menu
	[Operation] (10), click [Role Assignment Change] (11)
	button, and change the role for global operation and the
	role for regional operation.

8.3 User Management (Group)

8.3.1 Create a group

Create a group in a domain.

Before you start

Log in to the system with the user having the role of contractor or total administrator.

Explanation

Following the procedures, edit users as the login user.

Procedures

1. On [K5 Portal] screen, select [laaS Management] (1) from the menu tab.



2. On [Project List] screen, click the pull-down menu [Region] (2) and then [Region Name] (3).

FUIITSU Cloud S	ervice K5					English 🗸	2 ip-east-1 ¥ por	talIntegration11 ~	កហំពែន
НОМЕ	User Management	IaaS Management	Usage Fee (Finalized)	Usage	Fee of the Month (Inter	rim)	jp-east-1	3	
Project	Project List						UK-1	Creat	e New
User Group	Search Project	٩							
Region	Project Name		Project ID		Enable Setting		0 Operation		
	Jqo3AM2B-prj	default	209864009aa142febb30a5553dffd	109	true		Operation ~		
	project001		06fe06c6611d4aa79b8007673d4d	a17c	true		Operation ~		
	test-project		9a7cd7d441db4b31b5da3b0d2a36	406f	true		Operation ~		

3. On [Project List] screen, click [Group] (4) button.

FUJITSU Cloud	Service K5			English ¥ jp-east-1 ¥ portalIntegration11	• คปุโกรม
HOME	User Management IaaS Management	Usage Fee (Finalized) Usage Fee of the Month (In	nterim)		
Project	Project List				Create New
User	Search Project Q				
Region	Project Name	Project ID	C Enable Setting	© Operation	
		209864009aa142febb30a5553dffd109	true	Operation ~	
	project001	06fe06c6611d4aa79b8007673d4da17c	true	Operation ~	
	test-project	9a7cd7d441db4b31b5da3b0d2a36406f	true	Operation ~	

4. On [Group List] screen, click [Create New] (5).

Group List			5 Create New
Search Group			\bigcirc
Group Name	0 Group ID	0 Description	© Operation
domainmanager	778899a266od4d559819dfde4bd3f77d		Operation Y
group001	24f6ac787d8741d08b7663b6e2aed078	A description of the group.	Operation ~
test-group	c08c67d1f7934cfcad6768da7a49019c		Operation ~
test-group002	93ed3c0226fd46c49e25febddbda86c6		Operation ~

5. On [Create Group (Group)] screen, enter group information and click [Next](6) button. If you want to go back to [Group List] screen, click [Cancel] (7) button.

Create Group	
Group Group Members Group Role	Coeffirmation
Group Name *	group001
Description	A description of the group.

Item Name	Description
Group Name	Following the constraint value, enter a group name.
	A group name needs to be unique in a domain.
Description	Following the constraint value, enter the description of
	a project.

Table 20	:	Entry Items	for Group	Information	Registration
----------	---	-------------	-----------	-------------	--------------

6. On [Create Group (Group Members)] screen, click [Add User] (8) button.

Create Group			
Group Group Hembers Group Role Confirmation			
			8 Add User
User Name	Enable Setting	Operation	\smile
			Cancel Back Next

7. On [Add User] screen, put a checkmark on a checkbox of the user you want to add to a group and click [Add] (9) button. If you want to go back to [Create Group (Group Members)] without adding any user, click [Cancel] (10) button.

_		Operat
	User Name	
~	kanri001	
	kanri002	
	kanri003	
	portalIntegration11	

 On [Create Group (Group Members)] screen, confirm that the user selected on [Add User] screen has been set in the list and click [Next] (11) button. If you want to go back to the [Create Group (Group)] screen and modify it, click [Back] (12) button. If you want to edit all the details and go back to the [Group List] screen, click [Cancel] (13) button.



9. On [Create Group (Group Role)] screen, enter the information of the items to be added and click [Next] (14) button. If you want to go back to [Create Group (Group Members)] screen and modify it, click [Back] (15) button. If you want to cancel all the edited contents and go back to [Group List] screen, click [Cancel] (16) button.

Create Group			
Group Group Memb	bers Group Role Confirmation		
*If you have added a login user screen. Domain: ad03128b11604a8ba57	r as a member, any role assignment and changes will not v 7eb2ae93a23011	work. If you want to assign or change the role of the login user, ple	ase first log out after you have registered a group grain, and then go to the editing Role Assignment Change Refer to
Role for Global Operation	Not Set		Table 2'
Affiliated Project		- Design TD	18 Belong to the project Refer to
Project Name	NURE.	Filler ID	Cancel Back Next
			(16)(15)(14)

Item Name	Description
Role for Global	Click [Role Assignment Change] (17) button and
Operation	change the role for global operation.
Role for Regional	Click [Role Assignment Change] (17) button, and
Operation	change the role for regional operation.

Table 21	:	Entry	/ Items	for the	role	for	domain
			,	101 110			aomani

Table 22 :	Entry Items	for Affiliated	Project
------------	-------------	----------------	---------

Item Name	Description
Role	Click [Belong to the project] (18) button, select a
	project, and then give the role for global operation and
	the role for regional operation.

10. On [Create Group (Confirmation)] screen, confirm the entered contents and click [Create] (19) button. If you go back to [Create Group (Group Role)] screen and modify it, click [Back] (20) button. If you want to cancel all the edited contents and go back to [Group List] screen, click [Cancel] (21) button.

Create Group			
Group Group Members Group Role	Confirmation		
Group Details			
Group Name *	group001		
Description	A description of the group.		
Group Members			
User Name		Enable Setting	0
kanri001		true	
Role to Domain			
Role for Global Operation	Not Set		
Role for Regional Operation	Not Set		
Affiliated Project			
Project Name	0 Role	0 Project ID	© Enable Setting ©
			Cancel Back Create
			$21 \ 20 \ 19$

8.3.2 Edit a group

Edit an existing group.

Before you start

Log in to the system with the user having the role of contractor or total administrator.

Explanation

Following the procedures, edit users as the login user.

Procedures

1. On [K5 Portal] screen, select [laaS Management] (1) from the menu tab.

OME User Management aaS Management Usage Fee (F	Finalized) Usage Fee of the Month (Interim)		
A New Cloud Service Integrating Fujit and Open Source Technologies	tsu's Know-how		
es	Maintenance and Troubleshooting Information	Services	
24, 2017 te of manual revision] Jiowing manuals have been revised. te date: Apr. 20, 2017	12/12/2016 [Ansourcement regarding K5 lass UK-1 Availability Zone 2] Following a wider incident that occurred outside of the K5 platform, it has b one negresprote for incident and office wide K1 (K1, Linkibility Zone 2. Engine	laaS Portal	PaaS Portal

2. On [Project List] screen, click the pull-down menu [Region] (2) and then [Region Name] (3).

HOME	User Management	IaaS Management	Usage Fee (Finalized)	Usage	e Fee of the Month (Interim)	jp-east-1	3)
roject	Project List					uk-1	Create New
lser	Search Project	٩					
Group	Project Name		Project ID		Enable Setting	Operation	
	Jqo3AM2B-prj	default	209864009aa142febb30a5553dffd	109	true	Operation ~	
	project001		06fe06c6611d4aa79b8007673d4da	a17c	true	Operation ~	
	test-project		9a7cd7d441db4b31b5da3b0d2a36	406f	true	Operation ~	

3. On [Project List] screen, click [Group] (4) button.

FUJITSU Cloud	Service K5			English Y jp-east-1 Y portalIntegration11 Y
HOME	User Management IaaS Management	Usage Fee (Finalized) Usage Fee of the Month (In	terim)	
Project	Project List			Greate N
User Group	Search Project Q			
Region	Project Name	Project ID	© Enable Setting	Operation
	4 b3AM28-prj (default)	209864009aa142febb30a5553dffd109	true	Operation 9
	project001	06fe06c6611d4aa79b8007673d4da17c	true	Operation ~
	test-project	9a7cd7d441db4b31b5da3b0d2a36406f	true	Operation ~

4. On [Group List] screen, click the pull-down menu [Operation] (5) for the group you want to make a modification for and click [Edit] (6).

Group List			Create New
Search Group Q			
Group Name	Group ID	Description	Operation
domainmanager	778899a266cd4d559819dfde4bd3f77d		Operation ~
group001	24f6ac787d8741d08b7663b6e2aed078	A description of the group.	Operation ~ 5
test-group	c08c67d1f7934cfcad6768da7a49019c		Edit Delete 6
test-group002	93ed3c0226fd46c49e25febddbda86c6		Operation ~

 On [Group Details] screen, enter the information of the items to be changed and click [Update] (7) button. If you want to [Group List] screen, click [Cancel] (8) button.

					(8)(7)	
Group:group001					Cancel Update	
*If you are changing the role of a lo Group Details	gin user, in some cases y	ou can change only one role for the login us	er. If you want to change multiple roles, please fir	st log out every time you change one role and then log in	again.	
Group Name	group001		Group ID	24f6ac787d8741d08b7663b6e2aed078		Defende
Domain ID	ad03128b11604a8b	a57eb2ae93a23011				Refer to
Description	A description of the	e group.				Table 23
Group Members					Add User	
User Name			© Enable Setting	Operation	9	Refer to
kanri002			true	Delete	\smile	Table 24
kanri001			true	Delete		
Role to Domain					Role Assignment Change	
Role for Global Operation		cpf_operator,cpf_systemowner			(10)	Refer to
Role for Regional Operation		cpf_operator,cpf_systemowner				Table 25
Affiliated Project				(1	Belong to the project	
Project Name	C Role		0 Project ID	C Enable Setting	Role Assignment Change	Refer to
project001	Global Operation : q Regional Operation :	of_systemowner,_member_ cpf_systemowner,_member_	06fe06c6611d4aa79b8007673d4	da17c true	0peration v	Table 26

	•
Item Name	Description
Group Name	Following the constraint value, enter the group name.
	* Group Name needs to be unique in a domain.
Description	Following the constraint value, enter the description of
	a project.

Table 23 : Entry Items for Group Details

Table 24 : Entry Items for Group Members

Item Name	Description
User	When you want to add a user to a target group, click
	[Add User] (9) button and add a user when needed.

Table 25 : Entry Items for the role for the domain

Item Name	Description	
Role for Global	Click [Role Assignment Change] (10) button and	
Operation	change the role for global operation.	
Role for Regional	Click [Role Assignment Change] (10) button and	
Operation	change the role for regional operation.	

Table 26 : Entry Items for Affiliated Project

Item Name	Description
Role	For the project associated with the target user, change
	the role for global operation and the role for regional
	operation.
	When you associate a new project, click [Belong to the
	project] (11) button, select a project, and give the role
	for global operation and the role for regional operation.
	When you change a role, click the pull-down menu
	[Operation] (12), click [Role Assignment Change] (13)
	button, and change the role for global operation and the
	role for regional operation.

8.3.3 Delete a group

Delete an existing group.

Before you start

Log in to the system with the user having the role of contractor or total administrator.

Explanation

Following the procedures, delete users as the login user.

Procedures

1. On [K5 Portal] screen, select [laaS Management] (1) from the menu tab.

		English 🗸	portalintegration11 Y FUIT
HOME User Management laaS Management Usage Fee (Finali	zed) Usage Fee of the Month (Interim)		
A New Cloud Service Integrating Fujitsu and Open Source Technologies	's Know-how		
Apr. 24, 2017 [Notice of manual revision]	12/12/2016 [Announcement regarding K5 Iaa5 UK-1 Availability Zone 2]	^ ()	**
The following manuals have been revised. Release date: Apr. 20. 2017 Finand / Germany Spain Region Specific Manual - IaaS API Reference – Network (Finland / Germany / Spain)v/2.1	Following a which incident that occurred outside of the KS platform. It has b een necessary to locate and offline the KS UK-1 Availability Zone 2: Engineers as are currently working to restore the service and notifications with be public hed as they are available. If you are directly affected or have any questions r egarating this indicent time please contact the Global Help Dedi.	laaS Portal	PaaS Portal
Please refer to fullowing URL https://f.d.docjp-east-1.paas.cloud.global.fujitsi.com/doc/en/sas/document/lisi/doclist_laac.html		Link FUJITSU Cloud Service K5 Table of charges (I FUJITSU Cloud Service K5 Table of charges (C Isa5 Documentation/Tools	apan) Robal Common)

2. On [Project List] screen, click [Group] (2) button.

FUJITSU Cloud S	Service K5			English Y jp-east-1 Y portalIntegration11 Y RUI
HOME	User Management IaaS Management	Usage Fee (Finalized) Usage Fee of the Month (I	nterim)	
Project	Project List			Create New
User	Search Project Q			
Region	Project Name	© Project ID	© Enable Setting	© Operation
	2 DIAM2B-prj (default)	209864009aa142febb30a5553dffd109	true	Operation ~
	project001	06fe06c6611d4aa79b8007673d4da17c	true	Operation ~
	test-project	9a7cd7d441db4b31b5da3b0d2a36408f	true	Operation ~

3. On [Group List] screen, click the pull-down menu [Operation] (3) for the group you want to delete, and click [Delete] (4) button.

Group List			Create New
Search Group			
Group Name	Group ID	Description	Operation
domainmanager	778899a266cd4d559819dfde4bd3f77d		Operation ~
group001	24f6ac787d8741d08b7663b6e2aed078	A description of the group.	operation ~ 3
test-group	c08c67d1f7934cfcad6768da7a49019c		Edit
test-group002	93ed3c0226fd46c49e25febddbda86c6		Operation •

8.4 Use Region Management

8.4.1 Start using a region

To use the region different from the region that are being used currently, start to follow the required steps for starting to use the region.

Before you start

·Log in to the system with the user having the role of contractor.

•The situation is that there are multiple regions and some of them are not used by any users.

Explanation

Following the procedures, explain the procedures for starting to use a region.

Procedures

1. On [K5 Portal] screen, select [laaS Management] (1) from the menu tab and click it.



2. On [Project List] screen, click [Region] (2) button.

FUJITSU Cloud S	Service K5	nagement	IaaS Management	Usage Fee	(Finalized) Usage Fee of th	e Month (Interim)		English Y	jp-east-1 ∨	portalIntegration11 ~	FUJUA
Project		Project List								Cre	sate New
User Group	- 1	Search Project	Q,								
Region		Project Name			Project ID		Enable Setting	Operation			
($\overline{\mathbf{a}}$	Jqo3AM2B-prj 🌘	default		209864009aa142febb30a5553dffd109		true	Operation	~		
	2	project001			06fe06c6611d4aa79b8007673d4da17c		true	Operation	~		
		test-project			9a7cd7d441db4b31b5da3b0d2a36406f		true	Operation	×		

3. On [Region Management] screen, click [Start] (3) button.

Region Management						
Region Name	© Status	© Operation				
jp-east-1	In Use	Start				
uk-1	Not Used	start 3				

4. Go to [Region Management] screen and confirm that the status is "In Preparation".

Region Management			
		Photos	Describes
region warne		Status	Operation
jp-east-1		In Use	
uk-1	l	In Preparation	

5. Update the screen after a while and confirm that the status of the region that you started to use is "In Use". To use the region that you have started to use, log in to K5 Portal again.

Region Management		
Region Name	Status	Operation
region nume	, Satur	operation
jp-east-1	In Use	
uk-1	In Use	

8.4.2 Connect to the region you started to use

If the user with the role of contractor starts to use a region, all the other users in the same domain as the user can use the region that has been started to use.

Before you start

• Prepare the user that belongs to the same domain as the user with the role of contractor, just as seen in 8.4.1 Start using a region, and proceed to operation with the user.

•After starting to use a region, log in to the system again and start operation.

Explanation

Following the procedures, we will explain the procedures for starting to use a region.

Procedures

1. On [K5 Portal] screen, select [laaS Management] (1) from the menu tab and click it.



2. Click [Region Name] (2) button at the header part on the Region Management screen and confirm that the region that has been started to use in 8.4.1 Start using a region is included in the pull-down menu.

	Project List				
	1000			jp-east-1	Create Ne
	Search Project Q			uk-1	
L .	Project Name	© Project ID	© Enable Setting	© Operation	
	Jqo3AM2B-prj defaut	209864009aa142febb30a5553dffd109	true	Operation ~	
	project001	06fe06c6611d4aa79b8007673d4da17c	true	Operation 🛩	

FUJITSU Cloud Service K5

K5 Portal User Guide Version 2.3

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