

## Environmental Master Policy

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**Policy Reference Number: CMP 28**

### Policy Statement

Fujitsu UK & Ireland is a subsidiary of one of the world's leading suppliers of IT hardware and services to the UK's and Republic of Ireland's public sectors and industrial, commercial and retail markets.

The Fujitsu Global Business is committed to a precautionary approach to environmental challenges and undertake to promote greater environmental responsibility. For example:

- **The worldwide implementation of its Green Policy Innovation project aims to reduce the organisation's global CO2 emissions**
- **During product development, environmentally friendly technical design, technical safety and health protection are key requirements**
- **Recycling and energy conservation are also key factors in Fujitsu's business.**

In line with global group policy, Fujitsu UK & Ireland has high priority commitment to protecting the environment, conserving natural resources, preventing pollution and continual improvement of its environmental performance.

All products will be produced pursuant to appropriate technical, safety and environmental standards and will comply with relevant regulations and licensing requirements. Compliance with the legislative requirements related to the environment is governed by the Legal Policy (see Related Corporate Policies below.)

Fujitsu UK & Ireland has implemented a comprehensive Environmental Management System (EMS) to include all company sites in the United Kingdom and Republic of Ireland. From December 2010 this system will be subject to external verification to demonstrate compliance with the EN ISO14001:2004 standard for Environmental Management Systems. Activities and services provided by FJ UK&Ireland employees based at properties controlled by third parties, such as client sites are specifically excluded from the scope of the Fujitsu UK & Ireland EMS except in so far as these activities may be directly controlled by Fujitsu UK & Ireland

The Environmental Policy and Objectives and Targets are proposed and communicated by the Environmental Steering Committee, agreed by the SVP, Head of UK & Ireland and senior management and published on the Environmental Information Portal. Progress on continual improvement, any variances in activities and their corresponding environmental aspects and any changes to legislation or market or customer requirements are taken into account by the Environmental Steering Committee when making recommendations to senior management for changes to The Environmental Policy, Objectives or Targets. These are formally reviewed at least annually but are also regularly monitored and reported on to senior management by the Environmental Steering Committee.

Fujitsu UK & Ireland ensures that all its activities are carried out in compliance with the worldwide group's Company Global Policy, 'Corporate Values of the Fujitsu Way,' relevant United Kingdom and Republic of Ireland environmental legislation and other requirements. Fujitsu UK & Ireland commits to meet, or where possible, exceed the requirements of EN ISO14001:2004. (Please note that this is with the exception of the Republic of Ireland which is targeted for EN ISO14001:2004 accreditation at a later date)

The following environmental aspects of Fujitsu UK & Ireland's operations have been identified as significant:

**Consumption of energy** – Fujitsu UK & Ireland is committed to minimising its consumption of non-renewable energy sources and to research alternative sources and technologies to reduce consumption of energy across all activities. In particular, Fujitsu will manage its estate to ensure that it meets continually improving energy performance standards.

**Production of waste** – Fujitsu UK & Ireland strives to minimise the waste it generates and the consequent environmental impacts by seeking opportunities to reduce, reuse, recycle and recover otherwise redundant resources.

**Use of transport** – Fujitsu UK & Ireland is aware of the environmental impacts of their transport operations and, through the use of sustainable transport and IT solutions, seeks ways to reduce transport impacts wherever practicable.

**Use of resources** – Fujitsu UK & Ireland works to ensure that the products, services and materials which it purchases are as sustainable as practical.

Fujitsu UK & Ireland is committed to the ongoing training and education of its staff so that the company can ensure that there is full participation in the operation of the Environmental Management System.

Fujitsu UK & Ireland communicates its Environmental Policy and performance information to all employees through induction, training, the company intranet and internal notice boards. The Environmental Policy is available to all stakeholders through the [Fujitsu UK & Ireland](#) web site or upon request from Fujitsu Facilities.

## **Authority & Accountability**

Ultimate authority and accountability for the Fujitsu UK & Ireland Environmental Management System rests with the Fujitsu UK & Ireland Management Committee ("The Board"). This authority is delegated by the SVP, Head of UK & Ireland.

An Environmental Steering Committee acts on behalf of the SVP, Head of UK & Ireland to set policy, regularly review and authorise plans at the corporate level, receive reports on rehearsal and implementation of plans as well as constitute the highest level of management for environmental activities .

The Environmental Steering Committee shall identify owners of processes by which environmental aspects of Fujitsu UK & Ireland business activities are understood and managed in compliance with the national and international requirements.

The Environmental Steering Committee may establish a Change / Review panel, representing all relevant functions and operations within Fujitsu UK & Ireland, to focus on the co-ordination and continual improvement of environmental management processes across the organisation, respond to changing circumstances and ensure the appropriate application of lessons learned from incidents or rehearsals. Small sub-groups focusing on specific tasks may be used to achieve this.

Business Division representatives on the Environmental Steering Committee are jointly accountable with their Divisional Head for the implementation of this Master Policy within their area of authority.

All employees are made aware of the aims and objectives of the Environmental Management System and associated Operating Procedures and Instructions and are expected to adhere to their requirements. Everyone is encouraged to suggest ways in which the Environmental Management System may be improved. Where appropriate, sub-contractors and other visitors to Fujitsu UK & Ireland's premises shall be required to acknowledge and adhere to the Company's Environmental Policy and Operating Procedures.

## Applicability

This policy applies to Fujitsu UK & Ireland. This means all Employees, Contractors and businesses carried on by Fujitsu Services Limited and its subsidiaries and any other company or organisation that is managed by the SVP, Head of UK & Ireland except to the extent, if any, stated under Exemptions below.

## Exemptions

There are no exemptions

## Effective Dates/Revision Number

Effective Date: 1<sup>st</sup> March 2006  
 Last Review Date: 11<sup>th</sup> November 2014  
 Next Review Due: 1<sup>st</sup> June 2016  
 Version: 6.0

## Change History

Version	Date	Change Summary
6.0	11/11/2014	Amended role titles to reflect current organisation. No substantive change to document.
5.0	22/10/2013	Amended next review date to align with CGC Review Cycle; no substantive change to document.
4.0	16.09.2013	Annual Review; inserted correct designation for Environmental Steering Committee; updated hyperlinks.
3.4	22.08.2012	Next Review date aligned to corporate review cycle
3.3	19.07.2012	Annual Review. No substantive change to document

## Related Corporate Processes

Environmental processes associated with this policy are maintained on the [Environmental Information Portal](#) on CafeVik

## Related Policies and Documents

[Fujitsu UK & Ireland Legal Policy](#)  
[Fujitsu UK & Ireland Corporate Responsibility Master Policy](#)  
[Fujitsu Global Business Standards](#)

## Policy Owner

Please see the [Master Policies list](#) for details of Policy Owner and Manager.

## For Further Information:

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