

SECURITY MASTER POLICY

Policy Statement

Fujitsu UK & Ireland ('the Company') operates in a business environment which places security requirements upon us and requires that:

- As individuals, we adopt a security culture that will minimise the security risks to our people, assets and business activities;
- As an organisation we establish an effective security management and governance structure that will allow the Company to take informed business decision which reduce security risk.

This Master Policy forms the foundation of a Company Security Management System as an integral part of the Company Business Management System, which aims to deliver an effective and managed approach to security across our business.

Fujitsu UK & Ireland has developed the Fujitsu UK & Ireland Security Policy Manual as a consolidated set of mandatory policy statements in support of this master policy.

This Policy and the Security Policy Manual detail the minimum required by all Fujitsu UK & Ireland employees. Local policies and customer requirements may be more stringent than this and should be followed where applicable.

Authority and Accountability

The SVP, Head of UK & Ireland has ultimate responsibility for security.

The Risk Management and Compliance Committee (RMCC) is responsible for ensuring that the Company has an effective approach to risk management. For security risks, the RMCC is specifically responsible for guaranteeing that the operating areas of the Company (divisions, business functions and accounts) adopt a security approach which embeds responsibility and accountability for security within the operational structure of the Company.

The Board delegates its security governance responsibilities to the Security Committee, a body reporting to the Board, and through the Security Committee to the Security Office for information security and the Director of Business Operations for physical and personnel security.

All employees have a personal obligation to ensure that they are aware of, understand, and are able to discharge their individual and collective security responsibilities that flow from this Master Policy, the Security Policy Manual and supporting minimum security controls, standards and guidelines.

The Company will seek to ensure that its working partners, and any joint ventures or consortia in which it is engaged, have the required management systems in place to achieve high standards of information security performance consistent with the expectations of business areas within the Company.

Applicability

This policy applies to Fujitsu UK & Ireland. This means all Employees, Contractors and businesses carried on by Fujitsu Services Limited and its subsidiaries and any other company or organisation (including working partners operating or carrying out work on Fujitsu UK & Ireland sites or elsewhere on behalf of Fujitsu UK & Ireland) that is managed by the SVP, Head of UK & Ireland.

Failure to comply with this policy, the security policy manual, or any subsidiary policies and procedures or to neglect personal security responsibilities as laid down in the Global Business Standards may lead to disciplinary action.

Exemptions

None.

For Further Information:

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