

# Case Study

## Post and Telekom Accident Insurance Fund deploys probative document archiving solution

»Fujitsu had precisely the expertise we needed for long-term electronic document archiving that is secure and legally compliant.«

Udo Keuter, IT Divisional Manager and Project Manager, Post and Telekom Accident Insurance Fund



### Statutory insurance carrier for some 370,000 employees

The Post and Telekom Accident Insurance Fund (UK PT: Unfallkasse Post und Telekom) is the accident insurance carrier for some 160 enterprises and organizations, including Deutsche Post AG, Deutsche Postbank AG and Deutsche Telekom AG. The fund provides insurance coverage for approx. 370,000 employees in its various member companies. In its role as a statutory insurance carrier in Germany, the fund offers a wide range of high-quality services to support accident prevention, rehabilitation and compensation. The UK PT also insures the civil servants employed in its member companies and organizations.

Years ago the 240 employees of UK PT turned to modern IT for more efficient processes based on paperless documentation. Using special electronic solutions as well as e-mail, telefax and scanning, UK PT generates electronic documents that support easier, effective and secure management and processing of transactions. To further optimize its administration processes, UK PT joined other employers' liability associations and replaced its document management system (DMS) with a document management system that could be shared among the liability insurance carriers – this new system is known as the UV-DMS.

### Future-centric process optimization

The decision made by UK PT management to deploy a new DMS was a wise one: In cooperation with Fujitsu, the customer also completely optimized the upstream and downstream processes in the UV DMS environment. Input management processes and the archive system were modernized with professional project management expertise from Fujitsu. One of the key project milestones was the deployment of the SecDocs solution from Fujitsu, a long-term archive for preserving the evidentiary value of data and electronic documents. In Germany the SecDocs solution is certified by the Federal Office for Information Security (BSI: Bundesamt für Sicherheit in der Informationstechnik). The archive solution is application-agnostic, requires a minimum of administration and enhances the functionality of the UV DMS. Fujitsu integrated SecDocs as an archive service for the UV DMS and migrated the old archive system to the new certified long-term archive. UK PT can now rely on a legally compliant long-term archive as a service for all of its applications. What's more, SecDocs ensures that the electronic documents archived by UK PT have a much higher probative value, and the organization also benefits from lower operating costs.

### The Customer

The Post and Telekom Accident Insurance Fund (UK PT) is the statutory accident insurance carrier for enterprises and organizations that were formerly divisions of the German Federal Post Office.  
[www.ukpt.de](http://www.ukpt.de)



### The Project

Realization of a future-centric archiving solution that comprehensively supports the customer's document management system (UV DMS).

### The Solution

Deployment of the SecDocs archive service to ensure the high evidentiary value of documents, plus optimization of input management, as well as migration and integration of the old archive in the enhanced UV DMS.

### Customer benefits

- High levels of probative security across all processes for electronic documents archived with BSI-certified solutions for input management and long-term archiving
- Future-centric, convenient long-term archiving that supports application-agnostic document storage and can thus be deployed for all business applications
- Low-cost operation of the archiving solution – no need for separate systems or specialized signature expertise
- Consistent electronic business processes, ranging from input management to long-term archiving, that improve administration efficiency and quality

### Products and Services

#### Long-term archiving

- SecDocs, the certified and legally compliant long-term archive
- Infrastructure: PRIMERGY server, NetApp storage system with SnapLock functionality

#### Input Management

- 2 Fujitsu fi-6670 department scanners, proIntra scanning and data capture software from Scalaris, BatchSign signature software from Fujitsu and OpenLimit

#### Service

- Analysis, conception, implementation, project management

### UK PT achieves top efficiency with Fujitsu from the start

By electronically mapping its business processes, UK PT has dramatically improved efficiency when it comes to processing and managing accident insurance transactions. What's more, customer satisfaction has also increased because transaction data is instantly available at the push of a button. However, UK PT must also ensure that electronic documents have the same evidentiary value that conventional paper documents provide over the long term, which can cover a period of 30 years or more.

That is why UK PT and Fujitsu also optimized the upstream and downstream processes when the new UV DMS was deployed. The main focus of Fujitsu's approach was on the seamless interaction of these processes with the UV DMS and the realization of a legally compliant and easy-to-use solution for long-term archiving. The new input management implemented by UK PT delivered the highest levels of efficiency right from the start. Incoming post is now scanned centrally – at an average of 4,500 pages each day – and immediately transferred to the UV DMS in electronic form. BSI has certified the signature components in the scanning system according to SigG (German Digital Signature Act).

### UK PT ensures long-term probative value with SecDocs from Fujitsu

Long-term archiving posed a very difficult challenge in this project because it normally requires special know-how and complex administration within the customer's organization. However, UK PT and Fujitsu succeeded in finding the right solution for this challenge – namely SecDocs, which is based on open standards and enabled UK PT to implement a legally compliant long-term archive as a service for all of its applications. After an assessment of the processes, SecDocs was integrated as an archive service for the UV DMS within the scope of the project, and the existing documents were migrated from the old archiving system to SecDocs without compromising their probative value.

### Leadership in long-term electronic document archiving

SecDocs was developed on the basis of recognized international standards and features an integrated security module (ArchiSafe Security Profile) certified by BSI according to CC EAL 4+. The long-term archive creates so-called evidence records for each document and manages them with open standards technologies. Customers who deploy SecDocs do not need any special signature expertise, nor do they need separate systems for preserving evidential value. Udo Keuter, IT Divisional Manager and Project Manager at UK PT says:

**"SecDocs provides the legal security we need when migrating to electronic archiving files, and it also delivers the efficiency required for improving all of our business processes. Since SecDocs standardizes and automates the preservation of evidentiary value, we benefit from a future-centric solution that also features low-cost operation."**

Additional reasons why UK PT deployed the SecDocs solution:

- SecDocs reduces liability risks because the so-called evidence record seals the document and is portable. For example, a judge can verify the authenticity of a document on his workplace display screen – even if the document has been transmitted via an insecure communication medium (e.g., a mail without signature).
- SecDocs reduces the use of electronic signatures because the evidence record is used in the archive instead.
- SecDocs is a future-centric solution. Documents and related information are archived on the basis of open standards. Customers are not dependent on specific applications or on SecDocs itself.
- SecDocs is an independent archiving service. Customers can simply consolidate and migrate various archiving applications, in addition to integrating the long-term archive for evidentiary value preservation as a service for various business applications.

In cooperation with



scalaris

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