



# Personnel & Payroll information System

## Personnel Operation

- Employee Information
- Promotion Record
- Transfer Record
- Penalty & Reward Record
- Termination Record
- Man Power/Turn Over

## Welfare Operation

- Medical Expense
- Bus & Transportation
- Asset
- Dormitory
- Uniform
- Loan

## Training Operation

## Multi-Company

- Company Information
- Transfer Between Company
- Multi-Company Search
- User Management



## Payroll Operation

- Payroll Period Control
- Fixed Salary & Salary Table
- Fixed Income / Deduction
- Tax & Tax Exemption
- Payroll & Tax Calculate
- Social Security
- Provident Fund
- Payroll Data to Bank
- Revenue Department Reports
- Floppy Disk Output Format



## Bar Code Interface (Option)

- Transfer Data from Card Reader
- Advanced Leave Entry
- Advanced OT Entry
- Create Time In-Out Transaction
- Time In-Out Maintenance
- Interface to Attendance Module



## Attendance Operation

- Calendar Master
- Work Schedule Control
- Shift Control
- Over Time Record
- Leave Record
- Leave Remain
- Late / Early Record
- Attendance & Shift Allowance
- Attendance Summary
- Payroll Interface



## Evaluation Operation (Option)

- Probation Evaluation
- Daily to Monthly Evaluation
- Period Evaluation
- Bonus Evaluation
- Class/Position Promotion
- Annual/Salary Evaluation
- Payroll/Attendance Interface



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