

## Environmental Policy

### Policy Reference Number: CPM 28

#### Policy Statement

The Company will conduct its business in such a way as to prevent pollution, to minimise as far as is appropriate the adverse impact on the environment of its activities, to continually improve its performance against targets associated with its significant environmental aspects and to comply with all applicable environmental legislation.

In its role as an IT Services company, Fujitsu Services has identified the following as significant environmental aspects which have an impact on the environment:- energy consumption, emissions to air, use of resources, waste to landfill, the environmental impacts of suppliers, design and development of IT solutions for customers.

In conducting its business, the Company will:

- use the attainment of progress against targets to improve its environmental impact;
- align its activities with those of its parent company where appropriate;
- include its suppliers and other third parties in the implementation of its environmental strategy;
- design and procure products and services with a view to their environmental impact, eventual disassembly and their energy consumption and emission levels;
- minimise waste produced in all parts of the business and aim for continual waste reduction;
- aim to minimise the use of all materials, supplies and energy in its operations, and, wherever possible, use renewable or recyclable materials and components and reduce levels of, or eliminate, any harmful emissions;
- promote the use of recycled materials where possible throughout its operations, initiate recycling programmes, and encourage re-use and refurbishment;
- assess on a continuous basis the environmental impact of its operations, and adopt a transport and logistics strategy aimed at minimising the use of energy so far as is appropriate with regard to the Company's activities;
- establish a comprehensive energy efficiency programme with a rigorous on-going plan for the reduction of energy consumption;
- establish and support a comprehensive self-auditing environmental process throughout the organisation with its own targets drawing on appropriate and national, European and international standards;
- encourage its staff in environmental initiatives and support them with training and awareness programmes on environmental issues;
- assist in developing solutions to environmental problems and support the development of public policy, and national, European and international environmental legislation.

Environmental Objectives and Targets are set and communicated using standard company processes (e.g. Mid Term Planning, Personal Objectives for key stakeholders, etc) and published on the Environmental Information Portal. Continual performance review, review of environmental aspects, legislation and market and customer requirements will be taken into consideration in setting objectives and targets. They are formally reviewed annually but continually monitored and reported on to senior management.

The Company's directors are committed to ensuring that the Company's environmental policy is understood and implemented throughout the Company.

Each Employee is responsible for assessing the impact of his or her activities on the environment and for identifying and acting to reduce the adverse effects of such activities.

## Definitions

“Company” means Fujitsu Services Holdings PLC and its subsidiaries.

“Employees” means Fujitsu Services employees, wherever they are based.

“CEA” means the Corporate Environmental Affairs Department of the Company

“Contractors” means contractors or other persons carrying out activities or performing services on behalf of the Company in the place of or on behalf of Employees.

## Authority & Accountability

In addition to the responsibilities noted above, the following shall apply:

- Design Authorities shall ensure appropriate attention has been given to the environmental implications of the service or solution design before delivering a tender or entering into any contract.
- Procurement shall ensure that all product acquired complies with applicable environmental legislation.
- Property Services shall ensure the efficient quarterly measurement of and reporting on all utilities usage and that agreed reduction targets are in place.
- Property Services shall ensure that all internal infrastructure, in particular at the commissioning of new sites and decommissioning of old, complies with environmental issues and legislation.
- Fleet Services shall give due consideration to the environmental impacts of the company's fleet vehicles, including providing information on conversion to LPG (or other green fuel usage) to company car drivers.
- Managers shall ensure that business travel is minimised by ensuring that Employees make use of video and telephone conferencing facilities where it is appropriate and possible to do so.
- Any Employee engaging a Contractor shall ensure that the Contractor complies with this Policy as if the Contractor were an Employee.

## Applicability

This policy applies to all of Fujitsu Services. It is implemented through the Head of Environmental Programmes and the Head of Corporate Environmental Affairs and, outside the United Kingdom, through the applicable country manager under their direction.

## Exemptions

There are no exemptions.

## Effective Dates/Revision Number

Effective from: 01.03.06  
Last review Date: 20 11 08 (and re-structuring 16.12.08)  
Next review date: 20 11 09  
Revision number: 2.5

## Related Corporate Processes

Corporate Environmental Processes associated with this policy are maintained on the “Environmental Information Portal”

## Related Policies and Documents

Legal Master Policy (CPM 6)  
Quality Master Policy (CPM 11)  
Corporate Responsibility Master Policy (CPM 37)

## **Policy Owner**

This policy is owned by the Fujitsu Services' Legal Director and is managed on his behalf by the Head of Corporate Environmental Affairs.

## **For Further Information:**

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