

DUET for Microsoft Office and SAP

Duet is a first-of-its-kind software solution from SAP and Microsoft that empowers information workers to easily and quickly participate in SAP business processes and share SAP business data via the familiar Office environment.



The process of maintaining customer information, generating sales reports or analysing budget is not a problem these days. There are several tools to store, retrieve, generate reports and represent data graphically. Although it is possible to retrieve data and convert that to information, it's not very helpful if it is not done at the right time. In order to make critical business decisions, like closing a sales call or providing reports, the decision making team must have relevant up-to-date information at any given point in time. However, this may not be possible at times because retrieving information can sometimes be time consuming. This could even cost you your customers.

Duet™, the first-of-its-kind software solution from SAP and Microsoft, helps overcome these problems by providing you with information quickly on demand and empowers you to make those critical business decisions. To ensure you stay ahead of the competition, it is crucial that all the members in your organisation have easy access to relevant data. This will enable them to carry out their tasks efficiently, ultimately contributing to the company's success.

Duet™ enables employees in your organisation to seamlessly access SAP data from within their familiar Microsoft Office environment. If the goal of your business processes is to predict accurate sales forecasts, get up-to-date information on budget availability/utilisation, current financial status, or simply reducing the burden of the Human Resources department, etc., Duet™ can help by combining the strength of SAP and the user-friendly interface of Microsoft Office. This enables companies to:

Improve decision-making

- Brings together the worlds of business productivity applications and enterprise applications
- Provides employees and managers with simple and timely access to relevant, contextual business information

Enable participation

- Empowers information workers to perform more SAP activities themselves
- Enables information workers to more easily follow business policies and processes

Increase effectiveness

- Increases individual productivity
- Improves team collaboration
- Accelerates business processes

Improve insight

- Facilitates access to trustworthy business information for all employees
- Drives business insight from relevant, up-to-date information

Save time and money

- Increases ROI of enterprise software implementations by reducing employee training costs and accelerating user adoption.

Duet™ offers features such as Time Management, Budget Monitoring, Team Management, Leave Management, Travel Management, Reports and Analytics, Sales Management, Purchasing Management, Demand Planning, Recruitment Management and Workflow Approvals.

Duet™ provides the following capabilities:

- Contextual data integrations for Microsoft Office
- Offline access and data synchronization between Microsoft Office and SAP applications
- Reliable security for data transfer
- Integration of approval processes in Microsoft Outlook (offline, routing, contextual data)
- SAP alerts notifications delivered through Microsoft Outlook inbox
- SAP controlled authorisation for data access

Why Fujitsu?

At Fujitsu, we understand the importance of making business information readily available and this is precisely what Duet™ is built for, providing the mechanism for information workers to share SAP business data via the familiar Office environment. Fujitsu can help assess whether your organisation is ready for a Duet™ implementation by helping you to analyse your existing systems to enable the required features, determine accessibility requirements, develop a roadmap for implementation, assemble an implementation team, and design a rollout and maintenance strategy. Fujitsu's expertise with SAP and Microsoft technologies will ensure your organisations Duet™ implementation will reap the benefits of Duet quickly.

For more information contact duet@au.fujitsu.com.



ABOUT FUJITSU Fujitsu Australia and New Zealand is a leading service provider of business, information technology and communications solutions. As the third largest ICT Company in the Australian and New Zealand marketplace, we partner with our customers to consult, design, build, operate and support business solutions. From strategic consulting to application and infrastructure solutions and services, Fujitsu Australia and New Zealand have earned a reputation as the single supplier of choice for leading corporate and government organisations. Fujitsu Australia Limited and Fujitsu New Zealand Limited are wholly owned subsidiaries of Fujitsu Limited (TSE: 6702). AU.FUJITSU.COM NZ.FUJITSU.COM

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